

**INVITATION FOR QUOTATIONS FOR CONSTRUCTION OF  
CIVIL WORKS UNDER SHOPPING PROCEDURES**

No. 810/PBGSBS/SSS/Sal-work/NDP-I/13

Dated: 03.03.2014

**INVITATION FOR QUOTATIONS FOR Pump Room with Irrigation Channel at F.S.B.S,  
Salboni, Paschim Medinipur.**

1. You are invited to submit your most competitive quotation for the following works:-

| <b>Brief Description of the Works</b>  | <b>Approximate value of Works (Rs.)</b> | <b>Period of Completion</b> |
|--|---|-----------------------------|
| <b>Pump Room with Irrigation Channel at F.S.B.S, Salboni, Paschim Medinipur.</b> | <b>2283047.00</b>                       | <b>90 Days</b>              |

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of National Dairy Plan -I (National Dairy Support Project-NDSP). Paschim Banga Go Sampad Bikash Sanstha an End implementing agency of the project intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. The Strengthening of Semen Station, Salboni Project in West Bengal state is being implemented by Paschim Banga Go Sampad Bikash Sanstha, which is registered under the Societies Registration Act.
4. To assist you in the preparation of your quotation, we are enclosing the following:
- i. Layout Drawings and Structural Details of the works (Annexure-4 & 5)
  - iii. Detailed Bill of Quantities, with estimated rates and prices (Annexure-1)
  - iv. Technical Specifications (As per PWD,WB schedule,2013-14)
  - v. Instructions to Bidders.
  - vi. Draft Contract Agreement format which will be used for finalizing the agreement for this Contract.
5. You are requested to provide your offer latest by 14.00 hrs. on 19.03.2014

6. Quotations will be opened in the presence of Bidders or their representatives who choose to attend at 14.30 hrs on 19.03.2014 in the office of Paschim Banga Go Sampad Bikash Sanstha, LB-2, Sector-III, Salt Lake City, Kolkata- 700 098.
7. We look forward to receiving your quotations and thank you for your interest in this project.



Sd/-

Dr.S. Bose

**Chief Executive Officer**

Paschim Banga Go Sampad Bikash Sanstha

Ph.No. ☎ (033) 2335-0715 Fax No. (033) 2335-0712

E-mail :ceopbgsbs2003@yahoo.co.in

## Instructions to Bidders

### SECTION - A

#### 1. Scope of Works

The Paschim Banga Go Sampad Bikash Sanstha invites quotations for the construction of works as detailed in the table given below

| Brief Description of the Works   | Approximate value of Works (Rs.) | Period of Completion |
|--|----------------------------------|----------------------|
| <b>Pump Room with Irrigation Channel at F.S.B.S, Salboni, Paschim Medinipur.</b> | <b>2283047.00</b>                | <b>90 Days</b>       |

The successful bidder will be expected to complete the works by the intended completion date specified above.

#### 2. **Qualification of the bidder** : The bidder shall provide qualification information which shall include :-

- (a) Total monetary value of construction works performed for each year of the last 3 years :
- (b) Report on his financial standing.
- (c) Details of any litigation, current or during the last 3 years in which the bidder is involved, the parties concerned and disputed amount in each case. If there is no such incidence then affidavit duly notarized in the prescribed format (Affidavit- Y)

#### 3. To qualify for award of the contract the bidder:-

- (a) Should have satisfactorily completed as a prime contractor at least one similar work of value not less than Rs. 9,13,000/- in the last three years;
- (b) Should possess valid license for executing civil works (in the event of the works being sub - contracted, the sub-contractor should have the necessary license);
- (c) Should possess required valid license for executing the water supply/sanitary works (in the event of the works being sub-contracted, the sub-contractor should have the necessary license);

**4. Bid Price**

- a) The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The rates should be quoted in Indian Rupees only.

**5. Submission of Quotations**

**5.1** The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation (Contact Person : Dr. S. Sana, Mob no. 9331275587).

**5.2** Each bidder shall submit only one quotation.

**5.3** The quotation submitted by the bidder shall comprise the following :-

- (a) Quotation in the format given in Section B.
- (b) Signed Bill of Quantities; and
- (c) Qualification information form given in Section B duly completed.

**5.4** The bidder shall seal the quotation in an envelope addressed to the Paschim Banga Go Sampad Bikash Sanstha, LB-2, Sector-III, Salt Lake City, Kolkata- 700 098. The envelope will also bear the following identification :-

- Quotation for \_\_\_\_\_ (Name of the Contract)
- Do not open before \_\_\_\_\_ (time and date of quotation opening).

**5.5** Quotations must be received in the office of the Paschim Banga Go Sampad Bikash Sanstha, LB-2, Sector-III, Salt Lake City, Kolkata- 700 098 not later than the time and date given in the letter of invitation . If the specified date is declared a holiday, quotations shall be received upto the appointed time on the next working day.

**5.6** Any quotation received by the Paschim Banga Go Sampad Bikash Sanstha after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

**6. Validity of Quotation**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

**7. Opening of Quotations**

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

**8.** Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

**9. Evaluation of Quotations**

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) meet the qualification criteria specified in clause 3 above;
- (b) are properly signed ; and
- (c) conform to the terms and conditions, specifications and drawings without material deviations.

**10. Award of contract**

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

**10.1** Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

**10.2** The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period.

**11. Performance Security**

Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to the Paschim Banga Go Sampad Bikash Sanstha the performance security (either a bank guarantee or a bank draft in favour of the Employer) for an amount equivalent of 3 % of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 12.

**12. Period of Maintenance :**

The "Period of Maintenance" for the work is six months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

- 13.** Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.

Sd/-

Dr.S. Bose

**Chief Executive Officer**

Paschim Banga Go Sampad Bikash Sanstha

Ph.No. ☎ (033) 2335-0715 Fax No. (033) 2335-0712

E-mail :ceopbgsbs2003@yahoo.co.in

**SECTION - B**

1. **Format for Qualification Information.**
2. **Format for Submission of Quotation.**
3. **Format of Letter of Acceptance.**



**QUALIFICATION INFORMATION**

**1 For Individual Bidders**

1.1 Principal place of business: \_\_\_\_\_

Power of attorney of signatory of Quotation.  
**[Attach copy]**

1.2 Total value of Civil Engineering construction work performed in the last three years (in Rs. Lakhs)

|         |       |
|---------|-------|
| 2010-11 | _____ |
| 2011-12 | _____ |
| 2012-13 | _____ |

1.3 Work performed as prime contractor (in the same name) on works of a similar nature over the last three years.

| <u>Project Name</u> | <u>Name of Employer</u> | <u>Descrip-tion of work</u> | <u>Contract No.</u> | <u>Value of contract (Rs.Lakhs )</u> | <u>Date of issue of work order</u> | <u>Stipulate d period of comple-tion</u> | <u>Actual date of compl e-tion</u> | <u>Remarks explainin g reasons for delay and work complete d</u> |
|---------------------|-------------------------|-----------------------------|---------------------|--------------------------------------|------------------------------------|--|------------------------------------|--|
|                     |                         |                             |                     |                                      |                                    |  |                                    |  |

Existing commitments and on-going works:

| <u>Description of Work</u> | <u>Place &amp; State</u> | <u>Contract No. &amp; Date</u> | <u>Value of Contract (Rs. Lakh)</u> | <u>Stipulated period of completion</u> | <u>Value of works* remaining to be completed (Rs. Lakhs)</u> | <u>Anticipated date of completion</u> |
|----------------------------|--------------------------|--------------------------------|-------------------------------------|--|--|---------------------------------------|
| (1)                        | (2)                      | (3)                            | (4)                                 | (5)                                    | (6)  | (7)                                   |
|                            |                          |                                |                                     |  |  |                                       |

\* Enclose a certificate from Engineer concerned.

**1.4** Proposed subcontracts and firms involved.

| <b>Sections of the works</b> | <b>Value of Sub-contract</b> | <b>Sub-contractor (name &amp; address)</b> | <b>Experience in similar work</b> |
|------------------------------|------------------------------|--|-----------------------------------|
|                              |                              |  |                                   |

**1.5** Evidence of access to financial resources to meet the requirements of working capital : cash in hand, lines of credit, etc. List them below and attach copies of support documents.

**1.6** Name, address, and telephone, telex, and fax numbers of the Bidders' bankers who may provide references if contacted by the Employer.

**1.7** Information on litigation history in which the Bidder is involved.

| <b>Other party(ies)</b> | <b>Employer</b> | <b>Cause of dispute</b> | <b>Amount involved</b> | <b>Remarks showing present status</b> |
|-------------------------|-----------------|-------------------------|------------------------|---------------------------------------|
|                         |                 |                         |                        |                                       |

**QUOTATION**

Description of the Works : **Pump Room with Irrigation Channel at F.S.B.S, Salboni, Paschim Medinipur.**

To:

Subject : Construction of .....

Reference : Letter No.....dated.....from.....

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith at ..... percentage above / below the estimated rates, i.e., for a total Contract Price of -

Rs.\*\* \_\_\_\_\_ [ in figures ]

Rs. \_\_\_\_\_ [ in words ].

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this quotation is valid for 45 days as required in Clause 6 of the Instructions to Bidders.

Yours faithfully,

Authorized Signature : \_\_\_\_\_ Date: \_\_\_\_\_

Name & Title of Signatory : \_\_\_\_\_

Name of Bidder : \_\_\_\_\_

Address : \_\_\_\_\_

**LETTER OF ACCEPTANCE  
CUM NOTICE TO PROCEED WITH THE WORK**

**(LETTERHEAD OF THE EMPLOYER)**

Dated : \_\_\_\_\_

To : \_\_\_\_\_ [Name and address of the Contractor]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sirs,

This is to notify you that your Quotation dated \_\_\_\_\_ for execution of the \_\_\_\_\_ for the contract price of Rupees \_\_\_\_\_ [amount in words and figures], is hereby accepted by us.

You are hereby requested to furnish performance security for an amount of Rs. \_\_\_\_\_ (equivalent to 3% of the contract price) within 15 days of the receipt of the letter. The Performance Security in the form of Bank guarantee or a Bank draft in favour of .....(Employer) shall be valid till the expiry of the period of maintenance i.e. upto \_\_\_\_\_. Failure to furnish the Performance Security will entail cancellation of the award of contract.

You are also requested to sign the agreement form and proceed with the work not later than \_\_\_\_\_ under the instructions of the Engineer, \_\_\_\_\_ and ensure its completion within the contract period.

With the issuance of this acceptance letter and your furnishing the Performance Security, contract for the above said work stands concluded.

Yours faithfully,

**Authorized Signature  
Name and title of Signatory**

**Draft Agreement form for  
Construction through National Shopping**

**ARTICLES OF AGREEMENT**

This deed of agreement is made in the form of agreement on \_\_\_\_\_ day \_\_\_\_\_ month \_\_\_\_\_ 199 \_\_, between the \_\_\_\_\_ (Employer) or his authorized representative (hereinafter referred to as the first party) and \_\_\_\_\_ (Name of the Contractor), S/O \_\_\_\_\_ resident of \_\_\_\_\_ (hereinafter referred to as the second party), to execute the work of construction of \_\_\_\_\_ (hereinafter referred to as works) on the following terms and conditions.

**2. Cost of the Contract**

The total cost of the works (hereinafter referred to as the “total cost”) is Rs. \_\_\_\_ as reflected in Annexure - 1.

**3.1 Payments under its contract:**

Payments to the second party for the construction work will be released by the first party in the following manner :-

|  |   |                       |
|--|---|-----------------------|
| On reaching plinth level (first stage)                 | : | 25% of the total cost |
| On reaching lintel level (second stage)                | : | 25% of the total cost |
| On reaching roof level (third stage)                   | : | 20% of the total cost |
| Plastering and completion of whole work (fourth stage) | : | 30% of the total cost |

**3.2 Payments at each stage will be made by the first party :**

- (a) on the second party submitting an invoice for an equivalent amount ;
- (b) on certification of the invoice (except for the first installment) by the engineer nominated by the first party with respect to quality of works in the format in Annexure - 2; and
- (c) upon proper and justified utilization of at least 50 % of the previous installment and 100 % of any prior installment.

**4. Notice by Contractor to Engineer**

The second party, on the works reaching each stage of construction, issue a notice to the first party or the Engineer nominated by the first party (who is responsible for supervising the contractor, administering the contract, certifying the payments due to the contractor, issuing and valuing variations to the contract, awarding extensions of time etc.), to visit the site for certification of stage completion. Within 15 days of the receipt of such notice, the first party or the engineer nominated by it, will ensure issue of stage completion certificate after due verification.

**5. Completion time**

The works should be completed in 90 Days from the date of this Agreement. In exceptional circumstances, the time period stated in this clause may be extended in writing by mutual consent of both the parties.

**6. If any of the compensation events mentioned below would prevent the work being completed by the intended completion date, the first party will decide on the intended completion date being extended by a suitable period :**

- a) The first party does not give access to the site or a part thereof by the agreed period.
- b) The first party orders a delay or does not issue completed drawings, specifications or instructions for execution of the work on time.
- c) Ground conditions are substantially more adverse than could reasonably have been assumed before issue of letter of acceptance and from information provided to second party or from visual inspection of the site.
- d) Payments due to the second party are delayed without reason.
- e) Certification for stage completion of the work is delayed unreasonably.

**7. Any willful delay on the part of the second party in completing the construction within the stipulated period will render him liable to pay liquidated damages. @ 0.05% of contract value per day which will be deducted from payments due to him. The first party may cancel the contract and take recourse to such other action as deemed appropriate once the total amount of liquidated damages exceeds 2 % of the contract amount.**

**8. Duties and responsibilities of the first party**

**8.1 The first party shall be responsible for providing regular and frequent supervision and guidance to the second party for carrying out the works as per**

specifications. This will include written guidelines and regular site visit of the authorized personnel of the first party, for checking quality of material and construction to ensure that it is as per the norms.

- 8.2** The first party shall supply 3 sets of drawings, specifications and guidelines to the second party for the proposed works.
- 8.3** Possession of the site will be handed over to the second party within 10 days of signing of the agreement.
- 8.4** The Engineer or such other person as may be authorized by the first party shall hold meeting once in a month where the second party or his representative at site will submit the latest information including progress report and difficulties if any, in the execution of the work. The whole team may jointly inspect the site on a particular day to take stock of activities.
- 8.5** The Engineer shall record his observations/instructions at the time of his site visit in a site register maintained by the second party. The second party will carry out the instructions and promptly rectify any deviations pointed out by the engineer. If the deviations are not rectified, within the time specified in the Engineer's notice, the first party as well as the engineer nominated by it, may instruct stoppage or suspension of the construction. It shall thereupon be open to the first party or the engineer to have the deviations rectified at the cost of the second party.

**9. Duties and responsibilities of the second party**

- 9.1** The second party shall :
- a) take up the works and arrange for its completion within the time period stipulated in clause 5;
  - b) employ suitable skilled persons to carry out the works ;
  - c) regularly supervise and monitor the progress of work ;
  - d) abide by the technical suggestions / direction of supervisory personnel including engineers etc. regarding building construction ;
  - e) be responsible for bringing any discrepancy to the notice of the representative of the first party and seek necessary clarification ;
  - f) ensure that the work is carried out in accordance with specifications, drawings and within the total of the contract amount without any cost escalation ;
  - g) keep the first party informed about the progress of work ;

- h) be responsible for all security and watch and ward arrangements at site till handing over of the building to the first party ; and
- i) maintain necessary insurance against loss of materials/cash, etc. or workman disability compensation claims of the personnel deployed on the works as well as third party claims.
- f) Pay all duties, taxes and other levies payable by construction agencies as per law under the contract (First party will effect deduction from running bills in respect of such taxes as may be imposed under the law).

**10. Variations / Extra Items**

The works shall be carried out by the second party in accordance with the approved drawings and specifications. However, if, on account of site conditions or any other factors, variations are considered necessary, the following procedure shall be followed:-

- a) The second party shall provide the Engineer with a quotation for carrying out the Variation when requested to do so by the Engineer. The Engineer shall assess the quotation, which shall be given within seven days of the request before the Variation is ordered.
- b) If the quotation given by the second party is unreasonable, the Engineer may order the Variation and make a change to the Contract Price which shall be based on Engineer's own forecast of the effects of the Variation on the Contractor's costs.
- c) The second party shall not be entitled to additional payment for costs which could have been avoided by giving early warning.

**11. Securities**

The Performance Security shall be provided to the Employer no later than the date specified in the Letter of Acceptance and shall be issued in an amount and form and by a bank or surety acceptable to the Employer. The Performance Security shall be valid until a date 28 days from the date of issue of the Certificate of Completion in the case of a Bank Guarantee.

**12. Termination**

- 12.1 The Employer may terminate the Contract if the other party causes a fundamental breach of the Contract.
- 12.2 Fundamental breaches of Contract include, but shall not be limited to the following:

- (a) the contractor stops work for 28 days and the stoppage has not been authorized by the Engineer;
- (b) the Contractor has become bankrupt or goes into liquidation other than for a reconstruction or amalgamation;
- (c) the Engineer gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Engineer;
- (d) the Contractor does not maintain a security which is required;
- (e) If the Contractor, in the judgment of the Employer or the Bank, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing Bank's sanctions procedures) in competing for or in performing the Contract.

12.3 Notwithstanding the above, the Employer may terminate the Contract for convenience.

12.4 If the Contract is terminated the Contractor shall stop work immediately, make the Site safe and secure and leave the Site as soon as reasonably possible.

### **13. Payment upon Termination**

13.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Engineer shall issue a certificate for the value of the work done less advance payments received up to the date of the issue of the certificate, less other recoveries due in terms of the contract, less taxes due to be deducted at source as per applicable law.

13.2 If the Contract is terminated at the Employer's convenience, the Engineer shall issue a certificate for the value of the work done, the reasonable cost of removal of

Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works and less advance payments received up to the date of the certificate, less other recoveries due in terms of the contract and less taxes due to be deducted at source as per applicable law.

**14. Dispute settlement**

If over the works, any dispute arises between the two parties, relating to any aspects of this Agreement, the parties shall first attempt to settle the dispute through mutual and amicable consultation.

In the event of agreement not being reached, the matter will be referred for arbitration by a Sole Arbitrator not below the level of retired Superintending Engineer, PWD to be appointed by the first party. The Arbitration will be conducted in accordance with the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties.

**15. Inspections and Auditing**

The Contractor shall permit, and shall cause its Sub-Contractors to permit, the Bank and/or persons or auditors appointed by the Bank to inspect and/or audit its accounts and records and other documents relating to the submission of the Quotation and performance of the Contract. Any failure to comply with this obligation may constitute a prohibited practice subject to contract termination and/or the imposition of sanctions by the Bank (including without limitations determination of ineligibility) in accordance with prevailing Bank's sanctions procedures.

Assigned and delivered by the  
Authority's Signature.  
persons.

Signed by Chief Executive Officer  
Paschim Banga Gosampad Bikas Sanstha in

Witness:

- 1.
- 2.

Witness:

- 1.
- 2.

**Annexure I**

**BILL OF QUANTITIES**

The approximate Bill of Quantities is indicated below to give an idea of the work which should be executed in accordance with the approved drawings and specifications to enable the bidder to furnish the lumpsum price. Bidders may, however, note that no variations in the lumpsum cost is acceptable (except where extra items are ordered by the Engineer).

**Name of the work : Pump Room with Irrigation Channel at F.S.B.S, Salboni, Paschim Medinipur.**

**(All rates are based on P.W.D(W.B) Schedule 2013-2014 )**

| Sl. No. | Description of work  | No.or Qty. | Unit | Rate    | AMOUNT Rs. P |
|---------|--|------------|------|---------|--------------|
| 1       | Earth work in excavation in foundation trenches or drain in all sorts of soil including mixed soil but excluding laterite & sand stone including removing, spreading or stacking the spoils within a lead of <b>75 m</b> as directed. The item includes necessary trimming the sides of trenches, leveling, dressing and ramming the bottom, bailing out water as required complete. | 225.00     | Cum  | 92.21   | 20747.00     |
| 2       | Earth work in filling in foundation trenches or plinth with good earth in layers not exceeding 15 cm including breaking clods watering and ramming etc. layer by layer complete with earth obtain from excavation in foundation.   | 68.33      | Cum  | 59.49   | 4065.00      |
| 3       | Filling in foundation or plinth by fine sand in layers not exceeding <b>150 mm</b> as directed and consolidating same by through saturation with water ramming complete, including the cost of supply of sand.   | 25.00      | Cum  | 468.56  | 11714.00     |
| 4       | Single brick flat soiling of picked Jhama Bricks including ramming and dressing bed to proper level and filling joints with powder earth with local sand.  | 8.50       | Sqm  | 326.00  | 2771.00      |
| 5       | Cement concrete ( <b>1:3:6</b> ) with local graded stone ballast <b>40 mm</b> size excluding shuttering.   | 116.000    | Cum  | 4188.85 | 485907.00    |
| 6       | Ordinary cement concrete [ <b>Mix 3:1.5:1</b> ] <b>M-20</b> with graded stone chips [ <b>20 mm size</b> ] excluding shuttering and reinforcement, if any<br>Pakur / Chandil variety.<br><b>Ground Floor</b>  | 6.80       | Cum  | 5679.82 | 38623.00     |

|    |  |        |      |           |            |
|----|--|--------|------|-----------|------------|
| 7  | Reinforcement for reinforced concrete work in all sorts of structures including distribution bars, stirrups, binders etc. including supply of rod, initial straightening and removal of loose rust [ <b>If necessary</b> ], cutting to requisite length, hooking and bending to correct shape, placing in proper position and binding with <b>16 gauge</b> black annealed wire at every inter -section, complete as per drawing and direction.<br>With Tor /Plain Steel.<br><b>a) For works in foundation, basement and upto roof of Ground Floor/ upto 4 m.</b> | 0.75   | M.T. | 59,762.00 | 44822.00   |
| 8  | Hire and labour charges of shuttering for building works foundation concrete side shuttering of concrete floor roof beams lintels etc where no vertical props are required fitting and fixing and stripping out after completion of work <b>25 mm to 30 mm th.</b> Wooden shuttering.<br><b>a) In Ground Floor.</b>  | 270.00 | Sqm  | 173.37    | 46810.00   |
| 9  | Hire and labour charges for shuttering with centering & necessary staging upto <b>4m.</b> using approved stout props and thick ply wood planks of approved thickness with required bracing for concrete slab, beams, columns, lintels, curved or straight including fitting, fixing and striking out after completion of works.<br><b>25 mm to 30 mm th. Wooden shuttering as per direction of E.I.C.</b><br><b>a) In Ground Floor.</b>  | 42.50  | Sqm  | 274.31    | 11658.00   |
| 10 | <b>1<sup>st</sup> class</b> brick work with cement mortar ( <b>1:6</b> )   |        |      |           |            |
|    | <b>a) In foundation and plinth.</b>  | 200.00 | Cum  | 5127.15   | 1025430.00 |
|    | <b>b) –do-do-in Super Structure of Ground Floor with cement mortar (1:6)</b>   | 9.50   | Cum  | 5282.55   | 50184.00   |
| 11 | Supplying, fitting, fixing fan hook for ceiling with <b>1 metre long 16 mm</b> dia rod complete including mending damages.   | 1      | each | 86.99     | 87.00      |
| 12 | Anti termite Treatment to the back filling of R.C.C foundation with chemical emulsion by admixture (1% concentration) with water by wt at the rate of 7.5 ltr per sqm  | 19.20  | Sqm  | 126.88    | 2436.00    |
| 13 | Anti termite Treatment to the top surface of the consolidated earth within plinth walls with chemical emulsion by admixture (1% concentration) with water by wt at the rate of 5 ltr per sqm   | 12.510 | Sqm  | 97.44     | 1219.00    |

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|    |  |         |      |           |           |
|----|--|---------|------|-----------|-----------|
| 14 | Supplying and laying Polythene sheet ( <b>150 gm/sq.m.</b> ) over damp proof course or below flooring or roof terracing or in foundation or in foundation trenches.  | 920.00  | Sqm  | 18.95     | 17434.00  |
| 15 | Grey artificial stone in floor dado, staircase etc. With cement concrete (4:2:1) with stone chips of approved quality laid in panels as directed including necessary leveling course with trapping made with ordinary cement white texture and sand in proportion (2:1) including smooth finishing and rounding off corners including application of cement slurry before flooring work. Using cement @Rs.1.75/Kg per sq.m. all complete including all materials and labour 3 mm th. Topping 25 mm th. | 26.85   | Sqm  | 228.73    | 6141.00   |
| 16 | Plaster [to wall, floor, ceiling etc] with sand cement mortar including rounding off or chamfering corners as directed and raking out joints or roughening of concrete surface, including throating nosing and drip course where necessary.<br>i) <b>20 mm</b> thick plaster, with <b>6:1</b> cement mortar.<br><b>In Ground Floor:</b>  | 173.86  | Sqm  | 127.96    | 22247.00  |
|    | ii) <b>15 mm</b> thick plaster, with <b>6:1</b> cement mortar.<br><b>In Ground Floor:</b>  | 3063.40 | Sqm  | 109.34    | 334952.00 |
|    | iii) <b>10 mm</b> thick plaster, with <b>4:1</b> cement mortar.<br><b>In Ground Floor:</b>   | 9.21    | Sqm  | 101.73    | 937.00    |
| 17 | Wood work in door and window frame fitted and fixed complete including a protective coat of painting at the contact surface of the frame. [The quantum should be corrected upto three decimal] <b>Local Sal.</b><br><b>Sal</b><br><b>Ground Floor:</b>   | 0.14    | Sqm  | 58,283.00 | 8160.00   |
| 18 | Panel shutter of doors and windows as per design (each panel consisting of single plank) including supplying and fixing same in position but excluding the cost of and other fittings.<br>Gamar 35 mm th. Shutter with 19 mm th. Panel.<br><b>a) In Ground Floor.</b>  | 12.00   | Sqm  | 2433.97   | 29208.00  |
| 19 | <b>M.S.</b> clamp for fixing door & window frame made of flat bent bars, end bifurcated, fixed in cement concrete with stone chips [ <b>4:2:1</b> ] fitted and fixed complete as per direction.<br>40 mm X 6 mm, 350 mm long.  | 18      | Each | 34.30     | 617.00    |

|    |   |         |      |        |          |
|----|---|---------|------|--------|----------|
| 20 | M.S. or W.I. grill with approved design joints continually welded with M.S./W.I. flats bars for windows, railing etc fitted and fixed with necessary screws & lugs.<br>Weighing above 10 Kg /sqm. & upto 16 Kg /sqm.<br><b>Ground Floor</b>   | 60.00   | Kg.  | 67.01  | 4021.00  |
| 21 | Iron butt hinges of approved quality fitted and fixed with steel screws, with <b>ISI</b> mark.<br><b>i) 100 mm long X75 mm X 3.5 mm</b>   | 16      | Each | 68.74  | 1100.00  |
| 22 | M.S. gate of Jail type as per approved design made of strong M.S. frame work, intermediate stiffeners and round / square bars or angles. M.S. sheet (not less than 14 gauge) gussetes, cleats etc. including necessary riveting, bolting, welding, locking and hanging arrangements, fitting and fixing complete as per direction of the Engineer-in -charge. | 60.00   | Kg.  | 77.61  | 4657.00  |
| 23 | Anodised Aluminium socket bolt of approved quality fitted and fixed complete.<br><b>i) 150 mm long X 10 mm dia bolt.</b>  | 6       | Each | 66.86  | 401.00   |
|    | <b>ii) 300mm long x 10mm dia bold</b>   | 2       | each | 109.69 | 219.00   |
| 24 | Neat cement punning about <b>1.5 mm</b> thick in wall, dado, window, sills, floor, drain etc.[All Floors]   | 3112.26 | Sqm  | 31.36  | 97600.00 |
| 25 | Iron hasp bolt of approved quality fitted and fixed complete <b>[Oxidized]</b> complete with <b>16 mm dia</b> rod with center bolt and round fitting.<br><b>300 mm long.</b>  | 1       | Each | 182.91 | 183.00   |
| 26 | Aluminum door ring of approved quality fitted and fixed with nut and washer complete.<br>75 mm dia.   | 6       | Each | 30.31  | 182.00   |
| 27 | Anodised Aluminium grip handle with or without base plate approved quality fitted and fixed complete.<br>[165mm grip ´12mm dia rod´42mm plate(3.2mm thick)]   | 2       | Each | 138.82 | 278.00   |
| 28 | Iron catch hook of approved quality fitted and fixed to shutter and chowkat. <b>[10mm dia x 225mm long]</b>   | 6       | Each | 69.45  | 417.00   |
| 29 | Hinged cleat (sal) with new hinge and new screws:   | 7       | Each | 26.80  | 188.00   |
| 30 | 125mm long wooden buffer block (sal).   | 7       | Each | 35.88  | 251.00   |
| 31 | Priming one coat on timber or plastered surface with synthetic enamel/oil bound primer of approved quality including smoothening surfaces by sand papering etc.   | 15.92   | Sqm  | 30.65  | 488.00   |
| 32 | Priming one coat on steel or other metal surface with synthetic enamel/oil bound primer of approved quality including smoothening surfaces by sand papering etc.  | 6.12    | Sqm  | 24.98  | 153.00   |

|    |   |        |      |       |                   |
|----|---|--------|------|-------|-------------------|
| 33 | Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface if necessary.<br>With hi-gloss [Two coats]<br>[With any shade except white].       |        |      |       |                   |
|    | <b>a) On steel or other metal surface:</b>  | 6.12   | Sqm  | 64.79 | 397.00            |
|    | <b>b) On timber or plastered surface:</b>   | 15.920 | Sqm  | 67.63 | 1077.00           |
| 34 | Supplying, fitting approved type ventilator in position after cutting holes in wall, setting in cement mortar, mending damages to wall and plaster and two coats of paint of approved brand and shade.<br>R.C.C. ventilator of 20 mm thick.<br><b>Upto 0.10 sqm area.</b> | 8      | Each | 89.88 | 719.00            |
| 35 | Decorative cement based paint of approved quality after preparing bed i.e. scraping the surface thoroughly on plastered or concerted surface [manufacturers' specification to be followed]<br>.....<br>a) Two coats.<br>i) Ground Floor                                   | 88.395 | Sqm  | 42.92 | 3794.00           |
| 36 | Colour washing with any shade with striners, as required including cleaning as required including cleaning and smoothening surface thoroughly.<br>Internal surface  | 49.47  | Sqm  | 15.22 | 753.00            |
|    | <b>TOTAL Rs.</b>  |        |      |       | <b>2283047.00</b> |

**Gross Total Cost : Rs. ....**

I/We agree to execute the works in accordance with the approved drawings and technical specifications at ..... percentage above/below the estimated rates, i.e., for a total contract price of Rs. ....(amount in figures ) (Rs. .... amount in words).

**Signature of Contractor**

### Format of certificate

Certified that the works upto ----- level in respect of construction of ----- at ----- have been executed in accordance with the approved drawing and technical specifications.

(Official address)  
Place :  
Date :

Signature  
Name & Designation

Office seal



**Annexure-3**

(To be furnished in Non – Judicial Stamp paper  
of ₹10/- duly notarized)

I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

The under-signed also hereby certifies that our firm M/S .....  
..... had not been debarred to participate in tender by any State Government Department / Govt. undertaking/ Autonomous Body during the last 5 (five) years prior to the date of this N.I.T.

The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

.....  
Signed by an authorized officer of the firm.

.....  
Title of the officer

.....  
Name of the Firm with Seal

Date: \_\_\_\_\_

