



Paschim Banga Go-Sampad Bikash Sanstha

(An organization under the aegis of the Government of West Bengal)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

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এল বি - ২, সেক্টর - ৩
স্টেটলেক সিটি, কলকাতা - ৭০০১০৬
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NIT NO.: PBGSBS/HDPP/NIT-300 /26-27

DATE: 06.08.2026

The Chief Executive Officer, Paschim Banga Go-Sampad Bikash Sanstha (CEO/PBGSBS) invites e-Tender for the work detailed in the table below. (Submission of Bid through online). List of scheme:-

Sl. No.	Name of the work	Tentative Required Quantity	Earnest Money (Rs.)	Price of Technical, Financial Bid documents, contract agreement form & others Annexure	Period of Rate Contract	Eligibility of Contractor
1	2	3	4	5	6	8
1.	Supply of HDPP Bag for Cattle Feed in different feed production units under Paschim Banga Go-Sampad Bikash Sanstha ,LB-2, Sector-III, Salt Lake City, Kolkata-700106	20,600 Pieces	10,000/-	Free/ NIL	365 (Three Hundred Sixty Five) Days	Bonafied Agencies having credential as per clause 3(i) of NIT.


(Dr. Gouri Shankar Koner)
Chief Executive Officer
P.B.G.S.B.S.



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Supply of HDPP Bag for Cattle Feed in different feed production units under Paschim Banga Go-Sampad Bikash Sanstha ,LB-2, Sector-III, Salt Lake City, Kolkata-700106

DETAILS OF TENDER DOCUMENTS AND TIME SCHEDULE

Each Set Contains:-

1. Notice Inviting e-Tender.
2. General Instruction to Bidders.
3. Eligibility Criteria for Participation in the Tender.
4. Evaluation of Tender.
5. Tender Terms & Conditions.
6. Scope of Work / Job Schedule as per Annexure-A
7. Forms-I, II, III, IV, V ,VI & Check List - VII.
8. Annexure – A

DATE OF PUBLICATION OF e-TENDER (ONLINE):	07.08.2026 at 11.00 A.M
STARTING OF BID SUBMISSION (ONLINE):	07.08.2026 at 11.00 A.M
PRE BID MEETING (Mandatory) TO BE HELD ON	17.08.2026 FROM 2.00 P.M TO 3.00 P.M.
SAMPLE SUBMISSION (Mandatory)	Within 21.08.2026
LAST DATE FOR ON LINE SUBMISSION OF TENDER:	22.08.2026 at 11.00 A.M
OPENING OF TECHNICAL BID:	24.08.2026 at 11.00 A.M
OPENING OF FINANCIAL BID:	TO BE NOTIFIED LATER ON.
TENDER FEES: NIL	NIL
EARNEST MONEY	10,000/- (Fixed)


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NOTICE INVITING e-TENDER

The Chief Executive Officer, Paschim Banga Go-Sampad Bikash Sanstha, LB-2, Sector-III, Salt Lake City, Kolkata-700106 invites on line bids (in two bid system) from reputed authorized manufacturer ,resourceful, bonafide Dealer/ Distributor /Feed manufacturer/agencies, having adequate experience and expertise in **similar nature of work specially in Govt./Semi Govt./ Public sector Undertakings**, registered under the relevant laws in India and fulfilling requisite eligibility criteria as stated in the e-NIT for “ ***Supply of HDPP Bag for Cattle Feed in different feed production units under Paschim Banga Go-Sampad Bikash Sanstha ,LB-2, Sector-III, Salt Lake City, Kolkata-700106***”.

Earnest Money 10,000/- (Ten Thousand) only is to be remitted online through Govt. of West Bengal e-Tender portal (<https://wbtenders.gov.in>). The payment transaction slip / receipt in pdf format is to be uploaded along with the statutory documents for tender submission.

- 1) In case bidder wants to be exempted from EMD submission, a valid Exemption certificate is to be scanned & uploaded along with the statutory documents in the e-tender portal for participation in the tender.
- 2) After publication of e-tender Notice in the Medias, detailed terms & conditions, BOQ (Bill of Quantities) may be obtained from the website <https://wbtenders.gov.in> at free of cost. Submission of tender by the bidder can be made with the help of Class- 3DSC (Digital Signature Certificate) in this website <https://wbtenders.gov.in>.
- 3) Tenders should normally be floated in two parts one Technical Bid (BID-A) and other Financial Bid (BID-B).
- 4) Tender must be supported by:

A. TECHNICAL BID : 'BID-A'

(a) **STATUTORY COVER** containing the following documents:

PART 1 (SINGLE FILE MULTIPLE PAGES SCANNED):

1	Transaction Slip / Receipt challan for EMD amount of 10,000/- only in favor of ICICI Payment Gateway OR Valid Exemption Certificate issued by the Competent Authority claiming EMD exemption.
2	Scanned Application in the prescribed format (Form - I)
3.	Declaration by the Tenderer (Form - II)
4.	Certificate from Chartered Firm in the official pad (Form - III)
5.	Affidavit Proforma(Form - IV)
6.	Working (Credential)
7.	Annexure -A
8.	Upload All Documents / Certificates/ Authorization / Literatures



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(b) NON-STATUTORY COVER/MY SPACE containing the following documents:

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date. ✓ All certificates are to be furnished in English Vernacular ✓ Affidavit are not valid ✓ Scanned original copy	✓ PAN Card of the authorized signatory ✓ Valid Prof. Tax clearance certificate with challan. ✓ GST Registration certificate. ✓ IT returns of 2023– 2024 Financial year. ✓ Valid Trade License. ✓ Valid documentary proof of: ✓ The agency / company should have minimum annual turnover of Rs. 10 Lakh ✓ Factory License from OEM ✓ Audited balance sheet for the last 3 years. ✓ Work experience including work of Government of West Bengal in last Five years.(as per Form-V). ✓ Credential as well as Scoring to be calculated on the basis of prescribed format (FORMAT-V) of the Prospective Tenderer shall not be less than the estimated amount put to tender.
2	COMPANY DETAILS (valid up to Date), scanned original copy	- i)Registration Certificate under Company Act. (if any). ii) Registered Deed of partnership Firm, Trade License / Article of Association & Memorandum. iii) In Case Proprietorship & Partnership Firms, the Tax Audited Report in 3CD Form along with Balance Sheet & Profit and Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year-1). The balance sheet, Profit & Loss account should be in favor of applicant's name only. - iv)Power of Attorney (For Partnership Firm/ Private Limited Company, if any). v) List of Technical staffs along with structure & organization.
3	Credential	(i) Intending tenderers should produce credentials of a similar nature of work (Experience in HDPP/LDPE/BOPP bag Production/supply related trade) of the minimum value of 40% of the estimated amount put to tender during 5 (five) years prior to the date of issue of this tender notice; Or, (ii) Intending tenderers should produce credentials of 2 (two) similar nature of work (Experience in HDPP/LDPE/BOPP bag Production/supply related trade) each of the minimum value of 30% of the estimated amount put to tender during 5 (five) years prior to the date of issue of this tender notice; Or, (iii) Intending tenderers should produce credentials of one single running work of similar nature of work (Experience in HDPP/LDPE/BOPP bag Production/supply related trade) which has been completed on the extent of 80% or more and value of which is not less than the desired value at (i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work under Govt. department / Govt. sponsored Organization / Govt. Undertaking or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.
4	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency.	Declaration in this regard by the authorized signatory of the bidder.



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Firms located outside the State of West Bengal must have to execute work through their local branches of this State or Authorized Distributors/Agent/dealers of this State; otherwise their tenders will not be accepted (Documents to be uploaded).

The vendor must fulfill the above eligibility criteria/ pre-qualification conditions. Technical bid of vendors fulfilling the pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bid of vendors not fulfilling the pre-qualification conditions given above will be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. The authority reserves the right to verify/confirm all original documentary evidence submitted by vendors in support of above mentioned clauses of eligibility criteria.

B. FINANCIAL BID : 'BID-B' (BOQ)

- The Agency is to quote the rate **on Item Rate BOQ format** of the components as specified in the BOQ. **The Item Rate BOQ** will be quoted in the BOQ in one cover (folder) encrypted in the B.O.Q. under Financial Bid.
- Rate quoted shall be including GST other taxes & all other charges.**
- Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the Agency.

N.B.: ALL STATUTORY & NON STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE UPLOADED IN ORIGINAL. Neither Photocopy nor cyclostyled literature/Brochure will be accepted.

No Hard copy of bid documents will be entertained for consideration for selection of this tender. Bidders must have to participate the tender through online only at www.wbtenders.gov.in.

The CEO, PBGSBS reserves the right to cancel the N.I.T. due to unavoidable or, any circumstances and no claim in this respect will be entertained. CHIEF EXECUTIVE OFFICER (T.I.A), P.B.G.S.B.S., RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES. No objection in this respect will be entertained raised by any Bidder. **Bidders or their authorized representatives need not to be present in the office of the undersigned at the time of opening of the Technical or Financial Bid (BID-B).** Decision of Tender committee at every stages of evaluation shall be intimated and uploaded on the website (<https://wbtenders.gov.in>) portal.

No informal bidder will be entertained in the bid further.

However, at any stage before awarding the contract, the Tender Selection Committee reserves the right to cancel the tender process due to unavoidable circumstances and no claim in this respect will be entertained.


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A. GENERAL INSTRUCTION TO BIDDERS

- 1) Rate contract remains valid for **365 days** (Three Hundred Sixty Five) Days or the time specified in the order from the date of issue of order.
- 2) The intending bidders are requested to submit their tender along with prescribed application form in e-tender portal <https://wbtenders.gov.in> . The software shall make automatic encryption of the Technical as well as Financial Bid and no one shall be allowed to open two Bids prior to the date and time earmarked for opening by the Tendering Authority.
- 3) After evaluation of Technical Bid, those who will qualify, their Financial Bid shall only be opened. The technical proposal (BID-A) will be opened on line **as per evaluation procedure**.
- 4) Evaluation summary report of technical evaluation will be uploaded online to the portal from the office of the undersigned immediately after committee arrives at a decision regarding the same.
- 5) **Intending Bidder(s) must have to attend Pre-Bid meeting held on mentioned at time schedule at the office of the undersigned.**
- 6) **Firms located outside the State of West Bengal must have to execute work through their local branches of this State or Authorized Distributors/Agent/dealers of this State; otherwise their tenders will not be accepted.**
- 7) **Intending bidder(s) will for sole responsible to cover all disputes / services / hazards / supply/ others through OEM/ Service provider during the period contract . Respective security deposit @10% will be released after the completion of said period for item specific.**
- 8) **If any bidder fails to attend prebid meeting , submit the declaration per point No.6 & 7 as well as sample submission , his/her technical bid will be cancelled without assigning any reason behind it.**
- 9) The Financial bid may be opened within a very short notice (on the same day afternoon or next day forenoon), once technical evaluation is completed.
- 10) Bidders having any query / objection / claim regarding the evaluation or any decision taken by the tender selection committee may communicate in writing to the P.B.G.S.B.S official mail id ceopbgsbs2003@yahoo.co.in within 48 hrs of taking such decision. Communications received after the due time, will not be entertained for consideration in any way.
- 11) For further information, the bidders are requested to please contact the undersigned.
- 12) **No Tender will be accepted across the table and no such receipt will be issued thereon.**



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- 13) In the event of any discrepancy between downloaded tender document and master copy of the same available in the office then the latter will be accepted & binding on the bidder. No claim will be entertained.
- 14) N.I.T. to be downloaded properly and to be uploaded duly digitally signed as a token of acceptance by the bidder with all the general & special (if any) terms & conditions laid down in the tender document.
- 15) **In case quoting the rate anywhere other than BOQ, the tender is liable to be summarily rejected.**
- 16) The Bidder is required to carefully study all the tender documents and prepare his tender to comply with all the provisions thereof. Submission of a Tender shall be taken as evidence and confirmation that the Bidder has acknowledged all the provisions of the Tender Documents and has fully acquainted himself with site conditions and all factors which may influence the preparation of his Tender. Negligence of the Bidder to observe instructions in the matter of preparation of his Tender shall be attributable to him and shall not be a ground for securing relief from any error as may be found or discrepancies as may be contained in his Tender and would not give him any liberty to withdraw his Tender after the same being opened.
- 17) All the tender documents including N.I.T., terms & conditions for submission of tender & B.O.Q. will be the part & parcel of the bid documents.
- 18) The undersigned reserves the right to cancel the tender at any stage without assigning any reason thereof.
- 19) The offer shall remain valid for **365 Days from** the date of opening of the financial bid. **Selected Bidder must have to execute the Job in 45 days, no extension will be entertained except on emergency. Rate contract may be extended for a period on mutual agreement.**


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EVALUATION OF TENDERS

During the tender Evaluation Process, the **Technical proposal (BID-A)** will be opened first. Those bidders who will qualify the **Technical proposal** as described in BID-A containing Statutory/Non statutory documents including credentials will be identified and after qualifying Technical Score as mention below then only their **Financial Cover (BID-B)** shall be opened. The **Financial cover (BID-B)** will not be opened and will be summarily rejected **if that Bidder fails to meet the technical requirements participating in the tender**. Technical Evaluation of the Tender will be held on two parts, i.e. opening & evaluation of **submitted documents** only of tender. The Tender Inviting Authority reserves the right to relax the minimum qualification criteria for the work if necessary. The Tender Inviting & Accepting Authority through an 'Evaluation Committee' will determine the eligibility of each bidder, considering the following criteria: -

- Technical capability comprising of certification and Authorization .
- Experience in similar nature of work through credentials .
- Successful sample submission after opening technical bids (Mandatory based on item specification)**
- Financial Capacity

While evaluation the committee may summon the Bidders & seek clarification / information or additional documents in original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

The credentials will broadly cover the following areas –

- Competence in all the credential activities and sectors noted in the campaign outline at invitation for bid section of this document, in case a bidder does not meet the criteria for eligibility, his Technical Bids will not be opened.
- For all bidders eligible according to the prescribed criteria, the completed /ongoing Credentials will be evaluated by a technical Committee that may include external expert/s.

Intending bidder(s) may have to attend **Pre-Bid meeting held on as mentioned in time schedule** at the office of the undersigned , if any bidder fails to attend the meeting but participate in the said tender his/her bid will be rejected as decided by the tender Inviting Authority (TIA) without showing any reason.

Intending bidder(s) must have to submit sample as per specifications at the office of the undersigned , if any bidder fails to submit the same (2 pieces) or disqualify the technical specifications / deviate from scope of work / Lower side of item specifications after opening of Technical the said bid will be rejected as decided by the tender Inviting Authority (TIA) without showing any reason.

Final selection based on based on lowest offer rate on Financial bid on Item-wise BOQ Format . Financial bid will be opened only technically qualified bidders.

Scoring will be evaluated only after qualifying the criteria for submission of **Statutory & Non-Statutory documents** as stated in NIT by the intending Bidder(s).

Bidders would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the Clause(s), conditions etc. of the tender documents before the Tender Inviting Authority in writing within a period **of 2 (two) days** from the date of publication of tender documents and beyond such period no Representation in that behalf will be entertained by the Tender Inviting Authority. Written clarification or amendments etc, as may be issued by the tender inviting authority in pursuance to the representation made by the Bidders shall be final and binding on the Bidders and shall form part of the tender documents. Tender Inviting Authority, however, reserves its right to have pre bid conference with the Bidders.


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TENDER TERMS & CONDITIONS

01. OPENING OF THE TECHNICAL PROPOSAL:

- Technical proposal will be opened by the authorized officer of the undersigned, electronically from the website using their Digital Signature Certificate (DSC).
- Cover (folder) for Statutory Documents and non statutory documents will be opened. If there is any deficiency in the **Statutory Documents** the tender will summarily be rejected.
- Decrypted (transformed into readable formats) documents of the Statutory & Non statutory Cover will be downloaded and handed over to the Tender Evaluation Committee.
- Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible bidders will be uploaded in the web portals.
- The Financial Cover (BID-B) of those bidders passing the technical requirements will only be opened.

THE DECISION OF UNDERSIGNED/TENDER COMMITTEE WILL BE FINAL & BINDING UPON THE BIDDER IN THIS RESPECT.

02. PENALTY FOR SUPPRESSION / DISTORTION OF FACTS:-

If any bidder fails to produce the original hard copies of the documents (specially Completion Certificates or Work Orders as proof of credential) or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of facts, the bidder will be suspended from participating in the tenders on e-Tender platform for 3 (three) years.

The Contractors are bound by the terms and conditions of W.B.F No. 2911 with relevant changes'

03. AWARD OF CONTRACT:-

- The Tender Inviting Authority reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time and prior to the issue of Award of Contract without incurring any liability to the affected Tenderer or Tenderers thereby or shall have any obligation to inform the affected Bidder or Bidders of the ground for Employer's action. The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter cum Award of Contract. The offer may go to the next bidder, if the successful bidder fails to perform the contract. No negotiation/enquiry/subsequent representation regarding rate/quality or otherwise will be entertained after closing of Bid submission Tender.

04. AGREEMENT

The Sanstha will execute an agreement with the successful bidder ***as per the prescribed format or as will deem fit as per the condition in a Non-judicial Stamp Paper worth Rs.100/-*** (Rupees One Hundred) only to be provided by the successful bidder. The notification of award will constitute the formation of the Contract or the agreement between the Tender Accepting Authority and the successful Bidder. All the tender documents including NIT & B.O.Q. will be the part & parcel of the Contract Documents. Prescribed Agreement must be signed by the both parties, the Authorized Signatories of the Sanstha & Tendering firm concerned. The Original agreement will be retained by the Sanstha in the concerned case file and the photocopy of the same will be provided to the concerned firm.

05. SECURITY MONEY DEPOSIT

The provisions regarding deduction of **Security Deposit** i.e. @10% from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered/ affected by provision of the Additional Performance Security (ref: FD Meno No 4608-F(Y),dated-18-07-2018). **The Security Money**



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will not carry any interest. EMD amount will be refunded after deduction of Security Deposit from the progressive bills which will be the same value of EMD amount.

In the event of non-completion or defective work by the contractor the Sanstha will have the right to get the work done through any agency at the risk and cost of the contractor and also the Sanstha

will have the right to forfeit the security money in full or part at its discretion which will be binding upon the contractor.

The security money will be released **after one month on expiry of Onsite Warranty Period** and satisfactory remedy or rectification or amendment or modification or all, and settlement of accounts.

As per memorandum no. 4608-F (Y) dated 18.07.2018 of Finance Department (Audit Branch) Additional Performance Security @ 10 % of the tendered amount shall be obtained from the successful bidder if the accepted **bid value is 80% or less of the estimate put to tender**. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of the Work Order.

If the bidder fails to submit the **additional performance security within 14 working days** from the date of issuance of LOA, his earnest money will be forfeited and other necessary actions as per NIT like black listing of the agency, etc. may be taken. The Bank Guarantee shall have to be valid up to the end of the contract period and shall be renewed accordingly if required.

The Bank Guarantee shall be release immediately on successful completion of work. If the bidder fails to complete the work successfully the Additional Performance Security shall be fore- fitted at any time during pendency of the contract period after serving notice to the contractor.

Necessary provisions regarding deduction of security deposit from progressive bills of the agency as per relevant clauses of the contract shall in no way be altered/ affected by provision of this Additional Performance Security.

06. PENAL MEASURE

If the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items(s) is/are accepted within the time specified when requested to do so by this Sanstha. Such firms offer will not be taken into consideration in future & shall liable to be black listed for 3 (three) years.

i) The security money deposit furnished by a bidder is liable to forfeit in full along with cancellation of order without prejudice in the event of failure/refusal to maintain the terms & conditions of tender and/or contracted specification and/or quality/quantity and the authority will be at liberty to terminate the contract as a whole or part.

ii) In consequence of submission of false or fabricated documents by any firm/ company for participating in the tender, if proved later on shall liable to be Black Listed for 3 (three) years.

iii) Quoting absurdly high or low rate in opinion of tender selection committee, with the intention to vitiate the tender process will be dealt with in the context of existing tender rules/ norms under Govt. of W.B.

iv) Any legal dispute arising during the tender process shall be dealt only under the jurisdiction of Calcutta High Court.

07. PAYMENT

Any request for Advance Payment will not be entertained.

Bills to be produced in DUPLICATE.

Payment shall be made after executing the order satisfactory in all respect as per Purchase order .

However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. The payment of bills shall be withheld in case of violation of any tender terms & conditions.



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ফ্যাক্স : ০৩৩ ২৩৩৫ ০৭১২

08. GENERAL:

Unless otherwise stipulated all the works are to be done as per general conditions and general Specifications of the “Departmental Schedule” which means the Public Works Department, Schedule of Rates for works in West Bengal for the working area including up to date addenda and corrigenda, if any. The project should be executed as per IS code/IRC/MOST/MORTH standards regarding the quality of materials and various item of works. For general conditions and general specifications of items of works related to supply and carriage works, not appearing in the aforesaid Schedule of Rates in force including up-to-date addenda and corrigenda, if any, issued by the competent authority as applicable for the working at the time of submission of tender for the working area will be considered.

09. TERMS & CONDITIONS IN ORDER TO PRECEDENCE:

If the stipulations of the various components of the contract documents be at variance in any respect, one will override the other (only in so far as those are at variance) in the order of precedence as given below:

- Special terms and conditions
- Special specifications (Scope of work)
- General instructions.
- Notice Inviting e-Tender
- Schedule of probable items with approximate quantities
- Tender Form.

All works covered in the clause appearing hereinafter shall be deemed to form a part of the appropriate item or items of works appearing in the schedule whether specifically mentioned in any clause or not and the rates quoted shall include all such works unless it is otherwise mentioned that extra payment will be made for particular works.

10. Quantity:

Quantity of items (all items) which are given in the tender schedule / Annexure – A is provisional (**TENTATIVE**) and actual quantity will be indicated in the orders for supply.

Non -Supply:

In the event of non-supply, the Sanstha shall at its discretion resort to either of the following option or a combination of these.

a) Risk Purchase:

In the event of supplier/s failing to effect the supply according to the delivery schedule of the Purchase order / Contract, the Sanstha at its discretion may make risk purchase from the open market or from other participant suppliers (other than the defaulter) or in any manner as may be found suitable by it and the supplier/s shall be liable for payment of the difference in price, if any, between the price for the purchase made and the contracted price. This may be realized from the security money and / or from the bills ready for payment against this contract / order or any other contract / order by informing the concerned supplier/s and, they may be liable to be blacklisted. In the event of risk purchase, the defaulter/s shall not be allowed to participate in the tender / quotation / enquiry related to the said risk purchase.

b) Penalty:

In the event of suppliers failing to effect the supply according to the delivery schedule of the purchase order / contract the Sanstha may at its discretion deduct / forfeit 2% of the value of the undelivered quantity as penalty for non-compliance of the order in full from the suppliers security money / bills pending for payment and treat the defaulted order as cancelled for undelivered quantity.



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11. UNSERVICEABLE MATERIALS:

The Agency shall remove all unserviceable materials, obtained during execution at place as directed. The Agency shall dressed up and clear the supplied site after completion of work as per direction of the Officer-in-Charge. No extra payment will be made on this account.

12. CHARGES AND FEES PAYABLE BY AGENCY:

- The Agency shall be all notices and pay all fees required to be given or paid by any statute or any regulation or by law and any local or other statutory authority which may be applicable to the works and shall keep the department against all penalties and liability of every kinds for breach of such statute regulation or law.
- The Agency shall have save harmless and indemnify the department from and against all claims demands suit and proceedings for or an account of infringement of any patent rights design, trade mark of name of other Protected write in respect of any constructional Plant machine, work, materials, thing or process used for or in connection with works or temporary works or any of them.

13. COMMENCEMENT OF WORK:

The work must be taken up within the date as stipulated in the work order and completed in all respects within the period specified in Work Order.

14. TIMELY COMPLETION OF WORK:

All the supply and the work must have to be completed in all respects within the time specified in Notice Inviting Tender from the date of work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract.

15. REJECTION MATERIALS:

All materials brought to the Office must be approved by the Officer in-charge . Rejected materials must be removed by the Agency from the site within 24 hours of the issue of order to that effect. In case of non-compliance of such order, the Officer-In-Charge shall have the authority to cause such removal at the cost and expense of the Agency and the Agency shall not be entitled to claim for any loss or damage of that account.

16. TENDER'S RATE:

The Agency should note that the tender is strictly based on the rates quoted by the Agency on the priced schedule of probable item of work. The quantities for various other items of works as shown in the priced schedule of probable items of works are based on the drawing and design prepared by the Department. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the Agency at the time of execution at the rate prescribed in the tender clause. No conditional rate will be allowed in any case.

17. APPROVAL OF SAMPLE:

Samples of all materials to be supplied by the Agency and to be used in the work shall have to be approved by the officer-in-charge and checking the quality of such materials shall have to be done by the concerned Department prior to utilization in work.

18. SAFETY, SECURITY AND PROTECTION OF THE ENVIRONMENT:

The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:

- Have full regard for the safety of all persons and the Works (so far as the same are not completed or occupied by the department),



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- b) Provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer-in-Charge for the protection of the Works or for the safety and convenience of the public or others,
- c) Ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal lights of any local or other authority.
- d) Take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.

19. TRANSPORTATION ARRANGEMENT:

The contractor shall arrange for all means of transport including Railways Wagons required for carriage and supply of materials and also the materials required for the construction work. The Department may however, at their own discretion grant necessary certificates, if required, for procurement of railways Wagons. But, in case of failure of the Department to help the Contractor in this respect, the contractor will have to procure wagons at his own initiative and no claim whatever on the ground of non-availability of wagons shall be entertained under any circumstances. If Railways Wagons are not available, the Contractor will have to depend on transport of materials by road as necessary to complete the work in time and the contractor must consider this aspect while quoting rate.

20. FORCE CLOSURE:

In case of force closure or abandonment of the works by the Department the contractor will be eligible to be paid for the finished work and reimbursement of expenses actually incurred but not for any losses.

21. TENDER'S RATE:

The contractor should note that the tender is strictly based on the rates quoted by the Contractor on the priced schedule of probable item of work. The quantities for various other items of works as shown in the priced schedule of probable items of works are based on the drawing and design prepared by the Department. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the contractor at the time of execution at the rate prescribed in the tender clause. No conditional rate will be allowed in any case.

22. The Earnest Money may be forfeited if :-

- a) If the Bidder withdraws the Bid during the period of Bid validity.
- b) In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
- c) During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were uploaded & digitally signed by the Bidder are incorrect / manufactured / fabricated.
- d) Earnest Money converted to Security Deposit will be forfeited as per rules stated above.

23. All intending bidders should be appointed one mechanical / Electrical Engineer during execution of work as the case may be.


(Dr. Gouri Shankar Koner)
Chief Executive Officer
P.B.G.S.B.S.



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NIT NO.: PBGSBS/HDPP/NIT-300 /26-27

DATE: 06.08.2026

ANNEXURE-A

Subject : Supply of HDPP Bag for Cattle Feed in different feed production units under Paschim Banga Go-Sampad Bikash Sanstha ,LB-2, Sector-III, Salt Lake City, Kolkata-700106.

Tentative Required Quantity : 20,600 Nos. (during the contract period)

Technical Specifications :

Printed PP Colour Woven Bags (50 Kg. Capacity) (WITHOUT LAMINATION) Open mouth Sacks, manufactured from Plain Weave, produced from PP Tapes. There will be Hemming / ZIGZAG HEAT SEALING on mouth of the Bags.	
Parameters with Specification (PP POLY BAG) : (Poly Propylene (P.P.) should be raffia tapes R-103 for woven sacks & fabric)	
Size	: 44 INCH x 26 INCH (+3/-0)
Printing	: One sides online Flexo/Stereo/Block Printing (Cylinder Cost included)
Sealing	: Single fold bottom detach with double row stitch
Weight	: 120-130 gm per pc. (+3/-3 gm)
Stitch / dm	: 10 (Single Fold double stitched)
Ash Content	: Below or equal to 20%
End / dm	= 44
Picks / dm	= 44
Maximum Colour Variety = 2 (Design attached)	

Rate Quote :

- Quoted Rate : included cost for fabric (R-103) /conversion, Printing, Thread and all other making charges cost of Cylinder (Flexo / Stereo type printing as per designed as shown in Prebid Meeting) & including GST , Freight for HDPE bag of such category . Empaneled vendor must have to change cylinder as per printing quality issues as well as after maximum coverage. New design if required may be as per existing colour combination.
- Weight as mentioned in above category including the weight of finished product.

Participant :

Reputed / Bonafide / well-established Feed Manufacturer (Cattle , Poultry & Fish Feed for Commercial as well as Own) those are involved such types of bag (HDPP packing items) in regular way may participate in this tender , subject to Agreement /Deed/MoA/ MoU with Manufacturer with a conformity to supply/sale the same to third party in regular way during the tender periods apart from his/her own consumption.

Delivery Location :

- Feed Production Unit (FMU), Salboni , Paschim Medinipur ,PIN-721147.
- Feed Production Unit (FMU), Haringhata , Mohanpur 3 No. Gate , Nadia , PIN-741246.
- Minimum Order quantity will be 10,000 Pcs.
- Inspection of the consignment shall be done by 3rd party engaged by the Sanstha & its recommendation will be binding on both the parties.
- Inspection will be done Factory Level / Delivery Point Level / Head Quarter Level prior to supply / onset of supply .
- Payment will be made after satisfactory test report from Competent Authority .



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NIT NO.: PBGSBS/HDPP/NIT-300 /26-27

DATE: 06.08.2026

Sample (To be produced in Prebid Meeting)

Sl no. 1
(50kg capacity poly bags)



**Milch
Concentrate**

Net. Wt. 50Kg

Feed Mixing
Plant
PBGSBS, Haringhata
(A Govt. of West Bengal
Org.)

Sl no. 2
(50kg capacity poly bags)



**Dry
Concentrate**

Net. Wt. 50Kg

Feed Mixing Plant
PBGSBS, Haringhata
(A Govt. of West Bengal Org.)

Sl no. 3
(50kg capacity poly bags)



**Bull
Concentrate**

Net. Wt. 50Kg

Feed Mixing Plant
PBGSBS, Haringhata
(A Govt. of West Bengal Org.)

Sl no. 4
(50kg capacity poly bags)



**Calf
Concentrate**

Net. Wt. 50Kg

Feed Mixing Plant
PBGSBS, Haringhata
(A Govt. of West Bengal Org.)


**Chief Executive Officer
P.B.G.S.B.S**



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NIT NO.: PBGSBS/HDPP/NIT-300 /26-27

DATE: 06.08.2026

APPLICATION FORMAT (FORM – I)

(To be furnished in the Company's Official Letter Head Pad with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

To
Chief Executive Officer
Paschim Banga Go-Sampad Bikash Sanstha,
LB-2, Sector-III, Salt Lake City,
Kolkata – 700 106.

Subject : “e-Tender on **Supply of HDPP Bag for Cattle Feed in different feed production units under Paschim Banga Go-Sampad Bikash Sanstha ,LB-2, Sector-III, Salt Lake City, Kolkata-700106**”.

Ref: NIT No: PBGSBS/HDPP/NIT-300 /26-27 DATE: 06.08.2026

Dear Sir,

With reference to your NIT under reference, I am/we are furnishing my/our rates tendered for as per your specification, terms & conditions.

Should this tender be accepted, the work shall be completed within stipulated period from the date of work order.

I/We further declare that I/we have inspected the site and are fully conversant with all aspects of the site and appraised the condition of the site in regards to the execution of this contract.

I / We understand that: -

- Tender Inviting and Accepting Authority can amend the scope & value of the contract bid under this NIT.
- Tender Inviting and Accepting Authority reserve the right to reject any tender without assigning any reason.

I/We also agree that the decision of the Chief Executive Officer, Paschim Banga G-Sampad Bikash Sanstha in all matters in respect of this tender will be final & binding on me.

Yours faithfully,

Date: Signature & office seal:

Name of the Firm:

Address with PIN:



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(FORM – I,PART-A)

A. STRUCTURE AND ORGANISATION

A.1. Name of applicant :: _____

A. 2. Office Address :: _____

Telephone
No. :: _____

e-Mail ID. :: _____

A.3. Name & address of Bankers :: _____

A.4. Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data

Separate Sheet of the same must be uploaded.

Note: Application covers Proprietary Firm, Partnership, Limited Company or Sanstha,

Date :

Signature of applicant
including title and capacity in which application is made



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DECLARATION BY THE TENDERER

(FORM-II)

(Mandatory to be uploaded in e-NIT)

(To be uploaded under Company letter head with full address, phone no., mail id etc., duly signed & sealed)

Ref : NIT No. **PBGSBS/HDPP/NIT-300 /26-27 DATE: 06.08.2026**

I/We have read the supply work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein along with the scope of work. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting e-Tender to complete the proposed construction as per drawings referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and to carry out and complete the work/supply in due time as mentioned in Award of Contract/ supply order to the full satisfaction of the Officer-In-Charge, **Otherwise necessary Clauses as per rules will be imposed on me/us . We will supply the genuine product branded as mentioned in NIT (not any assembled one) for the same.**

I/We also agree to procure/own tools and plants, at my/our own cost required for the work/ installation.

***Signature & Seal of the Bidder
with Date***



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Tel : 033 2335 0715
Fax : 033 2335 0712
Website : www.pbgbsbs.gov.in
E-mail : ceopbgsbs2003@yahoo.co.in

এল বি - ২, সেক্টর - ৩
সল্টলেক সিটি, কলকাতা - ৭০০১০৬
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ফ্যাক্স : ০৩৩ ২৩৩৫ ০৭১২

(FORM – III) FINANCIAL STATEMENT

Certificate from Chartered Firm

(To be furnished in the Chartered Firm Official Letter Head Pad with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

This is to certify that I/We have examined the audited Balance Sheet & P/L accounts and other records of M/S having its official address at It is also certified that Annual Turnover of the firm for the Financial years 2019-20, 2020-21, 2021-22, 2022-2023 & 2023-2024 are Rs.....lakh., Rs.....lakh. Rs.....lakh., Rs.....lakh. & Rs.....lakh respectively (as per P/L accounts & Balance Sheet of the firm submitted)

Signature of the Chartered Firm with Registration No

Countersigned

Signature of the authorized signatory (bidder)



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Affidavit Proforma

(On Non Judicial Paper worth Rs. 100/-)

(FORM – IV)

(Sworn before the Notary Public / Judicial Magistrate/Executive Magistrate on or after the date of publication of the Quotation Notice)

I, Sri/Smt. the Chief Executive Officer/Proprietor (etc.) of the Firm. ,.....
(Name of the firm)

At (address).....

P.O... ..

P.S.....Dist.....

do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified for any work of Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.

2. That no case is pending against me or against my firm in any criminal court of law in the State of West Bengal or other State or States .

3. That my firm is not debarred/blacklisted as a whole or part thereof at present by any Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States of India.

4. That, I also declare that if any information subsequently found incorrect or false will it automatically render the quotation submitted by me cancelled and make me liable for penal/legal action as per law of the country.

5. That I do further affirm that the statements made by me in this quotation are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

6. That I promise to abide by all the stipulations of the contract documents and to carry out and complete the work in due time as mentioned in Award of Contract to the full satisfaction of the Engineer-In-Charge, **Otherwise necessary Clauses as per rules will be imposed on me/us**

Signature of the Deponent(s).

Name in Block letters :

Designation :



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ফ্যাক্স : ০৩৩ ২৩৩৫ ০৭১২

(FORM-V)

(To be furnished in the Official Letter Head of Firm/Bidder with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

WORKING (CREDENTIAL) (Mandatory)

1. Name of Applicant:

2. List of similar type of work completed / ongoing:

Description of Work	Place & State	Contract No & date	Name of Address of employer	Value of contract (Rs. In Lakh)	Stipulated period of completion	Value of works remaining to be completed (Rs. Lakhs)*	Anticipated date of Completion
1	2	3	4	5	6	7	8

N.B : Suppression of any fact regarding work-in-hand will be liable for non-responsive of bid

Note : Copy of Work Order or Completion Certificate from the employer to be attached.

Signature of applicant including title and capacity in which applicant is made



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CHECK LIST (FORM – VI)

Information about Bidders under Company Letter-Head (To be uploaded with the Technical Bid)

Sl.	Description	Particulars
1	Name of the Firm	
2	Registered Address with PIN, Phone No, Fax No. E-mail address etc. Sole owner or Partnership Firm/Company	
3	Name of the Person authorized to enter into & execute contractual agreement	
4	Earnest Money Transaction slip, whether uploaded, if not, Exemption Certificate to be uploaded	
5	Application Form as per FORM-I whether uploaded.	
6	Self-declaration as per FORM-II whether uploaded.	
7	Original PAN Card whether uploaded.	
8	Original Prof. Tax Clearance Cert./Paid Challan (valid up to 31/08/2026) whether uploaded	
9	Original GST registration Certificate whether uploaded.	
10	IT returns of 2023 – 2024 Financial year whether uploaded.	
11	Trade License / Certificate of Incorporation valid up to 31/08/2026 whether uploaded	
12	Credential of similar nature of work whether uploaded.(FORM-V)	
13	Certificate from Chartered Firm in the official pad whether uploaded. (The agency / company should have minimum annual turnover of Rs. 10 Lakh) (FORM-III)	
14	Audited balance sheet for the last 5 years whether uploaded.	
15	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency whether uploaded. (FORM-IV)	

Signature & Seal of the Bidder with Date



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ফ্যাক্স : ০৩৩ ২৩৩৫ ০৭১২

PROFORMA FOR AGREEMENT OF CONTRACTUAL CONTRACT

Agreement for _____ **[as per specification**
mentioned in N.I.e-T. Ref. No..... & Tender ID No.]

This Agreement is signed and executed on this day of....., 2026 At Kolkata.

BY AND BETWEEN

Paschim Banga Go-Sampad Bikash Sanstha, having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700106 represented by its Chief Executive Officer unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of PBGSBS hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART**.

AND

....., a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered Office at represented by its unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART**.

WHEREAS the **First Party** is desirous that the work of "e -Tender on

....." wanted to execute the said work and for the purpose floated open Tender on line.

AND

WHEREAS the **Second Party** offered his price against the said Tender and being eligible, his Tender having been accepted agreed to execute and complete the said work as detailed in the tender document along with bill of quantities and all other conditions.

Now, therefore, this agreement witnessed as follows:-

That the word and expression shall have same meanings as are respectively assigned to them in the general condition of the contract hereinafter referred to.

That the **Second Party** shall abide by all statutory obligations and payment statutory dues as are obligatory on the part of the **Second Party** and that any failure on his part if attracts any liability on the **First Party** the **Second Party** will, on intimation from the **First Party**, immediately compensate the same. If any dispute or question arises any time between the parties about the rights and liabilities of each of them relating to the terms and conditions stated hereinabove shall unless and otherwise mutually resolved between the parties, the aggrieved party may refer the matter to the sole Arbitrator as may be appointed by the Govt. of West Bengal, ARD Department on reference from either Party for arbitration and the decision of the Arbitrator shall be final and binding on both the parties.

In witnesseth whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Contractor
Seal

Chief Executive Officer, P.B.G.S.B.S
Seal

Witness and address: –

1.

2.

Witness and address: –

1.

2.