



# Paschim Banga Go-Sampad Bikash Sanstha

(An organization under the aegis of the Government of West Bengal)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Tele : (033) 2335 0712, E-mail: [ceopbgsbs2003@yahoo.co.in](mailto:ceopbgsbs2003@yahoo.co.in)

LB-2, Sector- III, Salt Lake City  
Kolkata - 700106  
Tel : 033 2335 0715  
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Website : [www.pbgsbs.gov.in](http://www.pbgsbs.gov.in)  
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সল্টলেক সিটি, কলকাতা - ৭০০১০৬  
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ফ্যাক্স : ০৩৩ ২৩৩৫ ০৭১২

NIT NO.: PBGSBS/FD/NIT-284/26-27

DATE: 17.06.2026

The Chief Executive Officer, Paschim Banga Go-Sampad Bikash Sanstha (CEO/PBGSBS) invites e-Tender for the work detailed in the table below. (Submission of Bid through online). List of scheme:-

Sl.	Name of the work	Estimated Amount (Rs.) (Including GST, Cess and other taxes & other charges)	Earnest Money (Rs.)	Price of Technical, Financial Bid documents, contract agreement form & others Annexure	Period of Rate contract of the work	Eligibility of Contractor
1	2	3	4	5	6	8
1.	Development of Fodder Plot and Fodder Cultivation for supply of green fodder at different production units (Farms) within the state of West Bengal under Paschim Banga Go-Sampad Bikash Sanstha, Kolkata-700106	Land 80 Acre for FSBS , Haringhata Land 125 Acre for BMF , & IVF Haringhata Land 110 Acre for BMF ,Kalyani , Nadia Land 10 Acre for Sperm Station ,Beldanga Land 85 Acre for BMF, Salboni Land 50 Acre for FSBS, Salboni	50,000/-	Free/ NIL	365 ( Three Hundred Sixty Five ) Days	Bonafied Agencies having credential as per Scope of Work

Chief Executive Officer  
P.B.G.S.B.S.



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NIT NO.: PBGSBS/FD/NIT-284/26-27

DATE: 17.06.2026

## Development of Fodder Plot and Fodder Cultivation for supply of green fodder at different production units (Farms) within the state of West Bengal under Paschim Banga Go-Sampad Bikash Sanstha, Kolkata-700106

### DETAILS OF TENDER DOCUMENTS AND TIME SCHEDULE

#### Each Set Contains:-

1. Notice Inviting e-Tender.
2. General Instruction to Bidders.
3. Eligibility Criteria for Participation in the Tender.
4. Evaluation of Tender.
5. Tender Terms & Conditions.
6. Scope of Work / Job Schedule-Annexure-A
7. Forms-I, II, III, IV, V & Check List - VI.

<b>DATE OF PUBLICATION OF e-TENDER (ONLINE):</b>	<b>18.06.2026 at 11.00 A.M</b>
<b>STARTING OF BID SUBMISSION (ONLINE):</b>	<b>18.06.2026 at 11.00 A.M</b>
<b>PRE BID MEETING (Mandatory) TO BE HELD ON</b>	<b>26.06.2026 FROM 01.00 PM TO 02.00 PM</b>
<b>LAST DATE FOR ON LINE SUBMISSION OF TENDER:</b>	<b>04.07.2026 at 11.00 A.M</b>
<b>OPENING OF TECHNICAL BID:</b>	<b>06.07.2026 at 11.00 A.M</b>
<b>OPENING OF FINANCIAL BID:</b>	TO BE NOTIFIED LATER ON.
<b>TENDER FEES: NIL</b>	<b>NIL</b>
<b>EARNEST MONEY</b>	<b>50,000.00</b>

(Dr. Gouri Shankar Koner)  
Chief Executive Officer  
P.B.G.S.B.S.



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## NOTICE INVITING e-TENDER

The Chief Executive Officer, Paschim Banga Go-Sampad Bikash Sanstha, LB-2, Sector-III, Salt Lake City, Kolkata-700106 invites on line bids (in two bid system) from reputed resourceful, bonafide agencies, having adequate experience and expertise in **similar nature of work specially in Govt./Semi Govt./ Public sector Undertakings**, registered under the relevant laws in India and fulfilling requisite eligibility criteria as stated in the e-NIT for “**Development of Fodder Plot and Fodder Cultivation for supply of green fodder at different production units (Farms) within the state of West Bengal under Paschim Banga Go-Sampad Bikash Sanstha, Kolkata-700106**”.

Earnest Money **50,000/- (fixed)** only is to be remitted online through Govt. of West Bengal e-Tender portal (<https://wbtenders.gov.in>). The payment transaction slip / receipt in pdf format is to be uploaded along with the statutory documents for tender submission.

- 1) In case bidder wants to be exempted from EMD submission, a valid Exemption certificate is to be scanned & uploaded along with the statutory documents in the e-tender portal for participation in the tender.
- 2) After publication of e-tender Notice in the Medias, detailed terms & conditions, BOQ (Bill of Quantities) may be obtained from the website <https://wbtenders.gov.in> at free of cost. Submission of tender by the bidder can be made with the help of Class-3DSC (Digital Signature Certificate) in this website <https://wbtenders.gov.in>.
- 3) Tenders should normally be floated in two parts one Technical Bid (BID-A) and other Financial Bid (BID-B).
- 4) Tender must be supported by:  
**A. TECHNICAL BID : 'BID-A'**

- (a) **STATUTORY COVER** containing the following documents:  
**PART 1 (SINGLE FILE MULTIPLE PAGES SCANNED):**

1	Transaction Slip / Receipt challan for EMD amount of 50,000/- only in favor of ICICI Payment Gateway OR Valid Exemption Certificate issued by the Competent Authority claiming EMD exemption.
2	Scanned Application in the prescribed format (Form - I)
3.	Declaration by the Tenderer (Form - II)
4.	Affidavit Proforma(Form - III)
5.	Working (Credential )
6.	Upload All Documents / Certificates



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## (b) NON-STATUTORY COVER/MY SPACE containing the following documents:

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date. ✓ All certificates are to be furnished in English Vernacular ✓ Affidavit are not valid ✓ Scanned original copy	✓ PAN Card of the authorized signatory ✓ Valid Prof. Tax clearance certificate with challan. ✓ GST Registration certificate/ declaration. ✓ IT returns of 2024– 2025 Financial year. ✓ Valid Trade License. ✓ Valid documentary proof of: ✓ The agency / company should have minimum annual turnover of <b>Rs. 10</b> lakh. ✓ Certificate of updated Income tax Return ✓ Work experience including work of Government of West Bengal in last Five years.(as per Form-V) for the same job
2	COMPANY DETAILS (valid up to Date), scanned original copy	i)Registration Certificate under Company Act. (if any). ii) Registered Deed of partnership Firm, Trade License / Article of Association & Memorandum. iii) In Case Proprietorship & Partnership Firms, the Tax Audited Report in 3CD Form along with Balance Sheet & Profit and Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year-1). The balance sheet, Profit & Loss account should be in favor of applicant's name only. iv)Power of Attorney (For Partnership Firm/ Private Limited Company, if any). v) List of Technical staffs along with structure & organization.
3	Credential ( Credential related to Fodder Land Preparation as well as targeted fodder cultivation in Public sector /private sector is mandatory ) . <b><u>Start up Agency will not applicable for participation.</u></b>	(i) The prospective bidders shall have satisfactorily completed <b>AS A PRIME AGENCY</b> (NOT as a member of joint venture or sub contractor) during the last 5(five) years prior to the date of issue of this NIT at least <b>one work</b> of similar nature under the authority of State/Central Gov., State/Central Gov. undertaking, Statutory/Autonomous Bodies constituted under the statute of the Central / State Government and having a magnitude more than <b>40(Forty) percent</b> of the Estimated amount put to tender of intended job. <b>In the credential certificate it should be clearly stated that the work is in progress satisfactorily &amp; also that no penal action has been initiated against the executed agency, i.e the tenderer.</b> [Non Statutory Documents]
4	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency.	Declaration in this regard by the authorized signatory of the bidder.



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**DATE: 17.06.2026**

The vendor must fulfill the above eligibility criteria/ pre-qualification conditions. Technical bid of vendors fulfilling the pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bid of vendors not fulfilling the pre-qualification conditions given above will be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. The authority reserves the right to verify/confirm all original documentary evidence submitted by vendors in support of above mentioned clauses of eligibility criteria.

## B. FINANCIAL BID : 'BID-B' ( BOQ )

- i) The Contractor is to quote the **rate on Item-wise BOQ format per Acre of Land in respective location** of the components as specified in the BOQ format for Sl. N. 1 to 6 ( As a Unit Job per location) . **The Item rate** will be quoted in the BOQ in one cover (folder) encrypted in the B.O.Q. under Financial Bid. . Single Agency will be selected based on L-1 rate on financial bid per location . Intending bidder(s) have to quote rate for item ( Sl. No. 1to 6 ) , through out the contract period per Acre of Land as per development of Targeted Fodder .
- ii) **Rate quoted shall be including GST, Cess and other taxes / all other charges.**
- iii) **Scope of work As per Annexure-A & BOQ**
- iv) Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the contractor.

N.B.: ALL STATUTORY & NON STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE UPLOADED IN ORIGINAL. Neither Photocopy nor cyclostyled literature/Brochure will be accepted.

No Hard copy of bid documents will be entertained for consideration for selection of this tender. Bidders must have to participate the tender through online only at [www.wbtenders.gov.in](http://www.wbtenders.gov.in).



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## NAME OF WORKS:-

Name of the work	Work Details	Earnest Money (Rs.)	Period of Rate Contract of the work.
1	2	3	4
Development of Fodder Plot and Fodder Cultivation for supply of green fodder at different production units (Farms) within the state of West Bengal under Paschim Banga Go-Sampad Bikash Sanstha, Kolkata-700106	Details of work schedule item-wise may be found in the Annexure-A & BOQ	Rs. 50,000.00	365 Days from the Date of Issue Award of Contract / Agreement

The CEO, PBGSBS reserves the right to cancel the N.I.T. due to unavoidable or, any circumstances and no claim in this respect will be entertained. CHIEF EXECUTIVE OFFICER (T.I.A), P.B.G.S.B.S., RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES. No objection in this respect will be entertained raised by any Bidder. Bidders or their authorized representatives need not to be present in the office of the undersigned at the time of opening of the Technical or Financial Bid (BID-B). Decision of Tender committee at every stages of evaluation shall be intimated and uploaded on the website (<https://wbtenders.gov.in>) portal.

No informal bidder will be entertained in the bid further.

However, at any stage before awarding the contract, the Tender Selection Committee reserves the right to cancel the tender process due to unavoidable circumstances and no claim in this respect will be entertained.

(Dr. Gouri Shankar Koner)  
Chief Executive Officer  
P.B.G.S.B.S.



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## A. GENERAL INSTRUCTION TO BIDDERS

- 1) Total work is to be completed positively ***within time frame as instructed*** or the time specified in the order from the date of issue of order.
- 2) The intending bidders are requested to submit their tender along with prescribed application form in e-tender portal <https://wbtenders.gov.in> . The software shall make automatic encryption of the Technical as well as Financial Bid and no one shall be allowed to open two Bids prior to the date and time earmarked for opening by the Tendering Authority.
- 3) After evaluation of Technical Bid, those who will qualify, their Financial Bid shall only be opened. The technical proposal (BID-A) will be opened on line **as per evaluation procedure**.
- 4) Evaluation summary report of technical evaluation will be uploaded online to the portal from the office of the undersigned immediately after committee arrives at a decision regarding the same.
- 5) **Intending Bidder(s) must have to attend Pre-Bid meeting held on *mentioned at time schedule* at the office of the undersigned.**
- 6) **Site Visit : from 23.06.2026 to 26.06.2026 ( from 11.00 AM to 2.00 PM) ; for Site Visit Please contact : Assistant Project Director (FSBS) : 94751 56277**
- 7) **Intending bidder(s) must have to upload ( FORM-II in duly signed by the concerned Officer/Representative of TIA ) during participation.**
- 8) **If any bidder fails to attend the pre-bid meeting as well as Site Visit , his/her technical bid will be cancelled without assigning any reason behind it.**
- 9) **Tender inviting Authority reserved the discretion to enquire into the performance of the bidders for any tender in the ARD Deptt. during the past three years and evaluated accordingly.( Credential point of view).**
- 10) ***Intending bidder must have to maintain the scope of work which needs to be approved by the tender Inviting Authority after final selection. After Issuing LOA/AOC selected agency must have to implement the Targeted Production as per Scope in due time otherwise necessary penal measure including risk Purchase will be admissible to the Agency .***
- 11) The Financial bid may be opened within a very short notice (on the same day afternoon or next day forenoon), once technical evaluation is completed.
- 12) Bidders having any query / objection / claim regarding the evaluation or any decision taken by the tender selection committee may communicate in writing to the P.B.G.S.B.S official mail id [ceopbgsbs2003@yahoo.co.in](mailto:ceopbgsbs2003@yahoo.co.in) within 48 hrs of taking such decision. Communications received after the due time, will not be entertained for consideration in any way.



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- 13) For further information, the bidders are requested to please contact the undersigned.
- 14) **No Tender will be accepted across the table and no such receipt will be issued thereon.**
- 15) In the event of any discrepancy between downloaded tender document and master copy of the same available in the office then the latter will be accepted & binding on the bidder. No claim will be entertained.
- 16) N.I.T. to be downloaded properly and to be uploaded duly digitally signed as a token of acceptance by the bidder with all the general & special (if any) terms & conditions laid down in the tender document.
- 17) **In case quoting the rate anywhere other than BOQ, the tender is liable to be summarily rejected.**
- 18) The Bidder is required to carefully study all the tender documents and prepare his tender to comply with all the provisions thereof. Submission of a Tender shall be taken as evidence and confirmation that the Bidder has acknowledged all the provisions of the Tender Documents and has fully acquainted himself with site conditions and all factors which may influence the preparation of his Tender. Negligence of the Bidder to observe instructions in the matter of preparation of his Tender shall be attributable to him and shall not be a ground for securing relief from any error as may be found or discrepancies as may be contained in his Tender and would not give him any liberty to withdraw his Tender after the same being opened.
- 19) All the tender documents including N.I.T., terms & conditions for submission of tender & B.O.Q. will be the part & parcel of the bid documents.
- 20) The undersigned reserves the right to cancel the tender at any stage without assigning any reason thereof.
- 21) The offer shall remain valid for **365 Days from** the date of issuing award of contract / agreement. **Selected Bidder must have to complete the Job in due time as per instruction received from Officer In-Charge , no extension will be entertained except on emergency. Agency will be penalized in case of unjustified delayed in schedule time frame of work.**
- 22) Test certificate of cable and other equipment shall have to be submitted at site with the supply.



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## ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE TENDER

- 1) The contractors who have been delisted or debarred by any government department shall not be eligible in any way.
- 2) Contractors must have work credentials of particularly *Fodder field Development and Fodder Cultivation* and *Allied works in confined environment / protected area* with at least 5 years experience in the field.
- 3) **Intending bidder(s) must have their own arrangement in time for all equipment's' related to job (Like Tractor/ JCB/Rotovators/Harvesters etc.) including different types of allied equipment commonly used 9Mechanical tools).**
- 4) Having experience to Agricultural Land Development/ Remodeling work of Beautification/ related work will be taken as Credential as mentioned in NIT **preferably anywhere in India..**
- 5) Credentials for Plant & Machinery works ( apart from Scope of Work) as Prime agency will not be taken into account. That means tie up with one or more company for execution of similar nature of work cannot be claimed as a sole credential of the claimant company.
- 6) **Intending bidder(s) must have to submit the declaration as per Format -II as per scope of work during submission of tender (online) in due time otherwise entire bid may be rejected . Site visit will be mandatory and if done queries will be cleared during Pre-Bid meeting (on 26.05.2025 from 1.00 PM to 02.00 PM).**
- 7) **Approve rate ( in item rate BOQ ) based on Final Selection as per criteria including GST , labour Cess and all taxes and Charges . If any changes in GST and other Govt. Taxes as well as charges as per latest Govt. Circular occur during implementation period ( Job progressive period) , it will be taken juristically as per Govt rules as decided by the Tender Inviting Authority .**
- 8) Valid up to date clearance of Income Tax return, Professional Tax Clearance Certificate, P.T. (Deposit Challan), PAN Card, GST Registration Certificate, Valid Trade License with the Technical Bid Documents, Income Tax Acknowledgement Receipt for latest assessment year to be submitted. [Non statutory Documents].
- 9) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application, if applicable. (Non-Statutory documents)
- 10) **Implementing agency must have to follow the Guidelines of “Karmashree Scheme” during engagement of unskilled workers for the said Job as per G.O No. 1138(Sec)-PRD-33011/1/2024-MGNREGA SEC dated 07.03.2024 of Spl. Secretary , P & RD , Govt. of W.B .**
- 11) Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Current N.O.C. from A.R.C.S., Minutes of last A.G.M. and also submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering.
- 12) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.



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NIT NO.: PBGSBS/FD/NIT- 284/26-27

DATE: 17.06.2026

## EVALUATION OF TENDERS

During the tender Evaluation Process, the Technical proposal (BID-A) will be opened first. Those bidders who will qualify the Technical proposal as described in BID-A containing Statutory/Non statutory documents including credentials will be identified and after qualifying Technical Score as mention below then only their Financial Cover (BID-B) shall be opened. The Financial cover (BID-B) will not be opened and will be summarily rejected **if that Bidder fails to meet the technical requirements participating in the tender.** Technical Evaluation of the Tender will be held on two parts, i.e. opening & evaluation of submitted documents only of tender. The Tender Inviting Authority reserves the right to relax the minimum qualification criteria for the work if necessary. The Tender Inviting & Accepting Authority through an 'Evaluation Committee' will determine the eligibility of each bidder, considering the following criteria: -

- Technical capability comprising of personnel & **equipment capability required for such works ( Mandatory)** .
- Experience in similar nature of work through credentials ( Fodder Field Development & Fodder Cultivation) .
- Financial Capacity.

While evaluation the committee may summon the Bidders & seek clarification / information or additional/ Shortfall documents in original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

The credentials will broadly cover the following areas –

- Competence in all the credential activities and sectors noted in the campaign outline at invitation for bid section of this document, in case a bidder does not meet the criteria for eligibility, his Technical Bids will not be opened.
- For all bidders eligible according to the prescribed criteria, the completed /ongoing Credentials will be evaluated by a technical Committee **on submitted bids documents** that may include external expert/s.

Intending bidder(s) must have to attend **Pre-Bid meeting held on as mentioned in time schedule** at the office of the undersigned , if any bidder fails to attend the meeting and site visit but participate in the said tender his/her bid will be rejected as decided by the tender Inviting Authority (TIA) without showing any reason.

Final selection based on based on Item-wise ( Location Wise) lowest offer rate on Financial bid . Financial bid will be opened only technically qualified bidders. (Single Agency Will Be Selected for Entire Job per location ) .

Bidders would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the Clause(s), conditions etc. of the tender documents before the Tender Inviting Authority inwriting within a period **of 2 (two) days** from the date of publication of tender documents and beyond such period no Representation in that behalf will be entertained by the Tender Inviting Authority. Written clarification or amendments etc, as may be issued by the tender inviting authority in pursuance to the representation made by the Bidders shall be final and binding on the Bidders and shall form part of the tender documents. Tender Inviting Authority, however, reserves its right to have pre bid conference with the Bidders.

(Dr. Gouri Shankar Koner)  
Chief Executive Officer  
P.B.G.S.B.S.



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## TENDER TERMS & CONDITIONS

### 01. OPENING OF THE TECHNICAL PROPOSAL:

- Technical proposal will be opened by the authorized officer of the undersigned, electronically from the website using their Digital Signature Certificate (DSC).
- Cover (folder) for Statutory Documents and non statutory documents will be opened. If there is any deficiency in the **Statutory Documents** the tender will summarily be rejected.
- Decrypted (transformed into readable formats) documents of the Statutory & Non statutory Cover will be downloaded and handed over to the Tender Evaluation Committee.
- Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible bidders will be uploaded in the web portals.
- The Financial Cover (BID-B) of those bidders passing the technical requirements will only be opened.

**THE DECISION OF UNDERSIGNED/TENDER COMMITTEE WILL BE FINAL & BINDING UPON THE BIDDER IN THIS RESPECT.**

### 02. PENALTY FOR SUPPRESSION / DISTORTION OF FACTS:-

If any bidder fails to produce the original hard copies of the documents (specially Completion Certificates or Work Orders as proof of credential) or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of facts, the bidder will be suspended from participating in the tenders on e-Tender platform for 3 (three) years.

**The Contractors are bound by the terms and conditions of W.B.F No. 2911 with relevant changes'**

### 03. AWARD OF CONTRACT:-

The Tender Inviting Authority reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time and prior to the issue of Award of Contract without incurring any liability to the affected Tenderer or Tenderers thereby or shall have any obligation to inform the affected Bidder or Bidders of the ground for Employer's action. The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter cum Award of Contract.

### 04. PERFORMANCE SECURITY:

- Upon selection of the bidder in the Financial evaluation and after issuance of 'Letter of Acceptance' the successful bidder have to produce a Performance Security/Security Deposit in shape of Bank Guarantee (as per specimen format) or Online Transfer **for 1 (One) Year** of an amount of **10 % of the Tendered Value**, payable to the Paschim Banga Go-Sampad Bikash Sanstha, Kolkata.
- It may be noted by the intending bidders that, deposit of Performance Security is a pre-requisite for executing the agreement and issuance of 'Award of Contract' thereafter.



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## 05. AGREEMENT

The Sanstha will execute an agreement with the successful bidder *as per the prescribed format or as will deem fit as per the condition in a Non-judicial Stamp Paper worth Rs.100/-* (Rupees One Hundred) only to be provided by the successful bidder. The notification of award will constitute the formation of the Contract or the agreement between the Tender Accepting Authority and the successful Bidder. All the tender documents including NIT & B.O.Q. will be the part & parcel of the Contact Documents. Prescribed Agreement must be signed by the both parties, the Authorized Signatories of the Corporation & Tendering firm concerned. The Original agreement will be retained by the Corporation in the concerned case file and the photocopy of the same will be provided to the concerned firm.

## 06. SECURITY MONEY DEPOSIT

The provisions regarding deduction of **Security Deposit** i.e. @10% in advance as per relevant clauses of the contract shall in no way be altered/ affected by provision of the Additional Performance Security (ref: FD Meno No 4608-F(Y), dated-18-07-2018). **The Security Money will not carry any interest. EMD amount will be refunded after deduction of Security Deposit from the progressive bills which will be the same value of EMD amount.**

In the event of non-completion, defective production, fails on targeted production as per scope of work, Fails to maintain crop/fodder rotation or Poor performance by the Agency the Sanstha will have the right to get the job/supply done through any agency at the risk and cost of the Agency and also the Sanstha will have the right to forfeit the security money in full or part at its discretion which will be binding upon the contractor.

The security money will be released after one month on expiry of Defect Liability Period/ Rate contract Period and satisfactory remedy or rectification or amendment or modification or all, and settlement of accounts.

As per memorandum no. 4608-F (Y) dated 18.07.2018 of Finance Department (Audit Branch) Additional Performance Security @ 10 % of the tendered amount shall be obtained from the successful bidder if the accepted **bid value is 80% or less of the estimate put to tender**. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any schedule bank before issuance of the Work Order.

If the bidder fails to submit the Performance Security, **additional performance security & Security Deposit within 14 working days** from the date of issuance of LOA, his earnest money will be forfeited and other necessary actions as per NIT like black listing of the agency, etc. may be taken. The Bank Guarantee shall have to be valid up to the end of the contract period and shall be renewed accordingly if required.

The Bank Guarantee shall be release immediately on successful completion of work. If the bidder fails to complete the work successfully the Performance Security/ Security Deposit shall be forfeited at any time during pendency of the contract period after serving notice to the contractor.

## 07. PENAL MEASURE

If the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items(s) is/are accepted within the time specified when requested to do so by this Corporation. Such firms offer will not be taken into consideration in future & shall liable to be black listed for 3 (three) years.

i) The security money deposit furnished by a bidder is liable to forfeit in full along with cancellation of order without prejudice in the event of failure/refusal to maintain the terms & conditions of tender and/or contracted specification and/or quality/quantity and the authority will be at liberty to terminate the contract as a whole or part.



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- ii) In consequence of submission of false or fabricated documents by any firm/ company for participating in the tender, if proved later on shall liable to be Black Listed for 3 (three) years.
- iii) Quoting absurdly high or low rate in opinion of tender selection committee, with the intention to vitiate the tender process will be dealt with in the context of existing tender rules/ norms under Govt. of W.B.
- iv) Any legal dispute arising during the tender process shall be dealt only under the jurisdiction of Calcutta High Court.
- v) **Total work in said location is to be continued positively for 365 Days or the time specified in the order from the date of issue of order.**

## o8. PAYMENT

**Any request for Advance Payment will not be entertained.** However, in exceptional cases, advance amount up to 10% advance may be allowed against 110% Bank Guaranty

1. Bills to be produced in DUPLICATE.
2. **The payment shall be made as per Performance basis as directed by the Officer In-Charge Time to Time based on Scope of Work ( targeted projected performance).**
3. Payment shall be made after executing the order satisfactory in all respect otherwise penal measure like risk Purchase and **penalty @ 2% of deviated quantity or non supply quantity** will be imposed and deducted from Security deposit or pending payment if any. **However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. The payment of bills shall be withheld in case of violation of any tender terms & conditions.**

## o9. SUPPLY & DELIVERY :

- (i) Delivery of the ordered item will be made strictly within **due time** from the date of issue of order/schedule printed in the order. Schedule may be revised (increased/decreased/temporarily postponed) by the authority, depending upon need.
- (i) **The successful bidder may require supplying additional quantity across the State of West Bengal at the approved rate within the contracted period.**
- (ii) The ordered item must be packed suitably to avoid transit loss & weathering to maintain quality. The supply must comport to the given specification in tender.
- (iv) Supply must be commenced within specified timeframe from the date of placement of formal order or the date as indicated in the order.
- (v) Supply will normally be accepted on all working days between 11 am & 3 pm. Successful bidder must provide requisite number of labor to store/install the materials in the respective store/ places as will be indicated from time to time without any additional charges. No supply will be accepted on Sundays & Govt. Holidays unless otherwise desired by the receiving authority.
- (vi) **IT IS OBLIGATORY FOR THE BIDDER TO NOTE THAT FAILURE TO MAINTAIN DELIVERY SCHEDULE WILL LEAD TO SEVERED DISLOCATION IN CARRYING OUT PUBLIC SERVICE FOR WHICH SUCCESSFUL BIDDER WILL BE HELD RESPONSIBLE & ACTION WILL BE TAKEN STRICTLY AS PER TENDER RULES LAID DOWN HEREIN WITHOUT ANY PREJUDICE, ANY SORT OF PLEA WILL NOT BE CONSIDERED, SAVE & EXCEPT ANY INCIDENT OCCURRED “BY ACT OF GOD” MAY BE CONSIDERED SYMPATHETICALLY.**



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(vii) The replacement/arrangement of Fodder against any rejected consignment/ less quantity supply / Non-supply must be made positively **within given timeframe from the date of intimation of 2 days** , failing which action will be taken as per tender rule.

(viii) **Risk Purchase:**

In the event of supplier/s failing to effect the production of Green fodder according to the targeted projection as per scope of work ( irrespective of season as well as fodder in quality as well as quantity) of the Purchase order / Contract, the Sanstha at its discretion may make risk purchase from the open market or from other participant suppliers (other than the defaulter) or in any manner as may be found suitable by it and the supplier/s shall be liable for payment of the difference in price, if any, between the price for the purchase made and the contracted price. This may be realized from the security money and / or from the bills ready for payment against this contract / order or any other contract / order by informing the concerned supplier/s and, they may be liable to be blacklisted. In the event of risk purchase, the defaulter/s shall not be allowed to participate in the tender / quotation / enquiry related to the said risk purchase.

ix) **Penalty:**

In the event of suppliers failing to effect the supply according to the delivery schedule of the purchase order / contract the Sanstha may at its discretion deduct / forfeit 2% of the value of the undelivered quantity as penalty for non-compliance of the order in full from the suppliers security money / bills pending for payment and treat the defaulted order as cancelled for undelivered quantity.

10. **TERMS & CONDITIONS IN ORDER TO PRECEDENCE:**

If the stipulations of the various components of the contract documents be at variance in any respect, one will override the other (only in so far as those are at variance) in the order of precedence as given below:

- Special terms and conditions
- Special specifications (Scope of work)
- General instructions.
- Notice Inviting e-Tender
- Schedule of probable items with approximate quantities
- Tender Form.

All works covered in the clause appearing hereinafter shall be deemed to form a part of the appropriate item or items of works appearing in the schedule whether specifically mentioned in any clause or not and the rates quoted shall include all such works unless it is otherwise mentioned that extra payment will be made for particular works.

11. **ENGINEER-IN-CHARGE AND COMMENCEMENT OF WORK:**

The word "Engineer-In-Charge" means the Executive Engineer, P.B.G.S.B.S. The word "Department" appearing anywhere in the tender documents mean P.B.G.S.B.S. (An organization under the aegis of the Government of West Bengal). The word "approved" appearing anywhere in the documents means approved by the Engineer-In-Charge. The work shall have to be taken up within seven days of the receipt of the work order. Failure to do so will constitute a violation of the contract stipulation as regards proportionate progress and timely completion of work and the contractor will thereby make himself liable to pay compensation or other penal action as per stipulation of the printed tender form.



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12. **CONDITION IN EXTENDED PERIOD:**

When an extension of time for completion of work is authorized by the Engineer-in-charge , it will be taken for granted that the validity of the contract is extended automatically up to the extended period with all terms and conditions rates , etc. remaining unaltered , i.e the tender is revalidated up to the extended period .

**The head of the corporation may allow maximum period of 7 days after the stipulated date of completion of justified unavoidable/exigency ground . After that a penalty of 0.50 % of tender amount which will be deducted from his R/A bill / Final bill as the case may be for each week of delay up to a maximum of 2.0 % on tender amount ( Award Value) . Penalty will be adjusted from Security Deposit / Performance Bank guarantee.**

13. **CO-OPERATION AND DAMAGES AND COMPLETION OF WORK:**

All works are to be carried out in close co-operation with the Department and other contract or contracts that may be working in the area of work. The work should also be carried out with due regard to the convenience of the road/building users and occupants, if any. All arrangements and programme of work must be adjusted accordingly. All precautions must be taken to guard against chances of injury or accidents to workers, road users, occupants etc. The contractor must see that all damages to any property which, in the opinion of the Engineer-In-Charge are due to the negligence of the contractor are promptly rectified by the contractor at his own cost and expenses and according to the direction and satisfaction of the Engineer-In-Charge.

14. **CONTRACTOR'S SITE OFFICE:**

The contractor shall have an office adjacent to the work as may be approved by the Engineer-In-Charge where all directions and notice of any kind whatsoever which the Engineer-In-Charge or his representative may desire to give to the contractor in connection with the contract may be left and same when left at or sent by post to such office or delivered to the Contractor's authorized agent or representative shall be deemed to the sufficiently served upon the contractor.

15. **INCIDENTAL AND OTHER CHARGES:**

The cost of all materials, hire charges to Tools and plants, Labour, Corporation/Municipal Fees for water supply, Royalty or road materials (if any), Electricity and other charges of Municipalities or statutory Bodies, Ferry charges, Toll Charges, Loading and unloading charges, Handling chargers overhead charges etc. will be deemed to have been covered by the rates quoted by the contractor except G.S.T. (Central and/or State), Income Tax, Terminal Tax, Turnover Tax etc. All other charges for the execution of the complete or finished work or in case of supply of materials and for carriage to the entire satisfaction of the Engineer-In-charge of the work. No claim whatsoever in this respect will be entertained.

16. **AUTHORISED REPRESENTATIVE OF CONTRACTOR:**

The contractor shall not assign the agreement or sublet any portion of the work. The contractor, may however, appoint and authorize representative in respect of one or more of the following purpose only-

- General day to day management of work.
- To attend measurements when taken by the Departmental Officers and sign the records of such measurements which will be taken of acceptance by the Contractor. The selection of the authorized representatives subject to the prior approval of the Engineer concerned and the contractor shall in writing seek such approval of the Engineer giving therein the name of work, Tender No., the Name, Address and the specimen signature of the representative he wants to appoint and the specific purposes as specified the representative will be authorized for even after first approval, the Engineer may issue at any subsequent date.



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Revised directions about such authorized representative and the contractor shall be bound to abide by such directions. The Engineer shall not be bound to assign any reason for any of his directions with regard to the appointment of authorized representative. Any notice correspondence etc. issued to the authorized representative or left at his address, will be deemed to have been issued to the contractor himself.

**17. POWER OF ATTORNEY:**

The Provision of the power of attorney, if any, must be subject to the approval of the Department. Otherwise the PBGSBS. shall not be bound to take cognizance of such of attorney. **Third Party Engagement by The L-1 Agency ( after issuing AOC) in exigency also is Strictly restricted.**

**18. MATERIALS TO BE USED:**

Suggested Brand Name/ names of different type of materials are to be use for this work as specified in PWD (WB) Schedule or as per direction of Engineer-In-Charge/ Officer In-Charge as per Govt Rules and regulation.

**20. USE OF GOVERNMENT LAND:**

The contractor shall make his own arrangements for storage of tools, plant, equipments; materials etc. of adequate capacity and shall clear and remove on completion of work and shed, huts etc. which he might have erected in Government Land. Before using any space in Government Land of any purpose whatsoever, approval of the Engineer-In- charge should be needed.

**21. CLEARING OF MATERIALS:**

Before starting any work, work site, where necessary, must be properly dressed after cutting clearing all varieties of jungles shrubs, bamboo clusters or any undesirable vegetation from the alignment or site of works on completion of works all temporary structure or obstruction including some pipes in underground work, if any, must also be removed. All scars of construction shall be obliterated and the whole site shall be left in a clear and neat manner to the satisfaction of the Engineer-In-Charge. No separate payment shall be made for all these works, the cost thereof being deemed to have been included in the rates of various items of works quoted by the contractor in the schedule of probable items of works.

**22. INCIDENTAL AND OTHER CHARGES :**

The contractor shall have to arrange for their own source of energy for operation of equipments and machineries, driving of pumping set, illuminating work site, office etc. that may be necessary in difference stages of execution of work. No facility of any sort will be provided for utilization of the departmental sources of energy existing at site of work. Arrangement for obtaining water for the work should also be made by the contractor at his own cost. All cost for getting energy and / or for any purpose whatsoever will have to be borne by the contractor for which no claim will b1 entertained.

The cost of all materials, hire charges to Tools and plants, Labour, Corporation/Municipal Fees for water supply, food staff, medical aids ,Royalty or road materials (if any), Electricity and other charges of Municipalities or statutory Bodies, Ferry charges, Toll Charges, Loading and unloading charges, Handling chargers overhead charges etc. will be deemed to have been covered by the rates quoted by the contractor inclusive of Sales Tax (Central and/or State), Income Tax, Terminal Tax, Turnover Tax etc., all other charges for the execution of the complete or finished work or in case of supply of materials and for carriage to the entire satisfaction of the Engineer-In-charge of the work.



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23. **UNSERVICEABLE MATERIALS:**

The Contractor shall remove all unserviceable materials, obtained during execution at place as directed. The contractor shall dressed up and clear the work site after completion of work as per direction of the Engineer-in-Charge. No extra payment will be made on this account.

24. **CONTRACTOR'S RISK FOR LOSS OR DAMAGE:**

All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the contractor without any extra claim towards department.

25. **IDLE LABOUR:**

Whatever the reasons may be no claim of idle labour, enhancement of labour rate additional establishment cost, cost of TOLL and hire and labour charges of tools and plants Railway freight etc. would be entertained under any circumstances.

26. **ISSUE OF DEPARTMENTAL TOOLS AND PLANTS:**

All Tools and Plants required for the work will have to be supplied by the Contractor at his own cost, all cost of fuel and stores for proper running of the Tools and Plants must be borne by the Contractor.

27. **REALISATION OF DEPARTMENTAL CLAIMS:**

Any some of money due and payable to the contractor (including security deposit returnable to him) under this contract may be appropriated by the Government and set off against any claim of Government for the payment of sum of money arising out of this contract or under any other contract made by the contractor with the Government.

28. **SAFETY, SECURITY AND PROTECTION OF THE ENVIRONMENT:**

The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:

- Have full regard for the safety of all persons and the Works (so far as the same are not completed or occupied by the department),
- Provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer-in-Charge for the protection of the Works or for the safety and convenience of the public or others,
- Ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal lights of any local or other authority.
- Take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.

29. **PRECAUTIONS DURING WORKS:**

The contractor shall carefully execute the work without disturbing or damaging underground or overhead service utilities viz. Electricity, Telephones, Gas, Water pipes, Sewers etc. in case disturbances of service utilities is found unavoidable the matter should immediately be brought to the notice of the Engineer-In-Charge and necessary precautionary measures as would be directed by the Engineer-In-Charge shall be carried out at the cost and expenses of the contractor. If the service utilities are damaged or disturbed in any way by the contractor during execution of the work, the cost of rectification or restoration of damages as would be fixed by the Engineer will be recovered from the contractor.



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**30. TIMELY COMPLETION OF WORK:**

All the supply and the work must have to be completed in all respects within the time specified in Notice Inviting Tender from the date of work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract.

**31. FORCE CLOSURE:**

In case of force closure or abandonment of the works by the Department the contractor will be eligible to be paid for the finished work and reimbursement of expenses actually incurred but not for any losses.

**32. TENDER'S RATE:**

The contractor should note that the tender is strictly based on the rates quoted by the Contractor on the priced schedule of probable item of work. The quantities for various other items of works as shown in the priced schedule of probable items of works are based on the drawing and design prepared by the Department. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the contractor at the time of execution at the rate prescribed in the tender clause. No conditional rate will be allowed in any case.

**33.** There shall be no provision of Arbitration. Hence clause 25 of the West Bengal Form No. 2911(ii) shall not be allowed vide memo no. 558/SPW dated 13.12.2011 of P.W.D Establishment Branch.

**34.** During opening of bid Chief Executive Officer may call open bid/ sealed bid after opening of the said bid to obtain the suitable rate further, if it is required. No objection in this respect will be entertained if raised by any bidder present or absent during opening of tender.

**35.** In case of any unscheduled holiday on the aforesaid dates [Sl. (v)], the next working day will be treated as schedule/ prescribed date for the same purpose.

**36.** If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest bidder.

**37.** The Earnest Money may be forfeited if :-

- If the Bidder withdraws the Bid during the period of Bid validity.
- In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
- During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were uploaded & digitally signed by the Bidder are incorrect / manufactured / fabricated.
- Earnest Money converted to Security Deposit will be forfeited as per rules stated above.

**38.** All intending bidders should be appointed one technical person during execution of work as the case may be.

(Dr. Gouri Shankar Koner)  
Chief Executive Officer  
P.B.G.S.B.S.



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**NIT NO.: PBGSBS/FD/NIT-284/26-27**

**DATE: 17.06.2026**

## APPLICATION FORMAT (FORM – I)

(To be furnished in the Company's Official Letter Head Pad with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

To  
**Chief Executive Officer**  
Paschim Banga Go-Sampad Bikash Sanstha,  
LB-2, Sector-III, Salt Lake City,  
**Kolkata – 700 106.**

Sub:“e-Tender on **Development of Fodder Plot and Fodder Cultivation for supply of green fodder at different production units (Farms) within the state of West Bengal under Paschim Banga Go-Sampad Bikash Sanstha, Kolkata-700106**”.

**Ref: NIT NO.: PBGSBS/FD/NIT-284/26-27**

**DATE: 17.06.2026**

Dear Sir,

With reference to your NIT under reference, I am/we are furnishing my/our rates tendered for as per your specification, terms & conditions.

Should this tender be accepted, the work shall be completed within stipulated period from the date of work order.

I/We further declare that I/we have inspected the site and are fully conversant with all aspects of the site and appraised the condition of the site in regards to the execution of this contract.

I / We understand that: -

- Tender Inviting and Accepting Authority can amend the scope & value of the contract bid under this NIT.
- Tender Inviting and Accepting Authority reserve the right to reject any tender without assigning any reason.

I/We also agree that the decision of the Chief Executive Officer, West Bengal Livestock Development Corporation Ltd. in all matters in respect of this tender will be final & binding on me.

Yours faithfully,

Date: Signature & office seal:

Name of the Firm:

Address with PIN:



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## **DECLARATION BY THE TENDERER**

**(FORM-II)**

**SITE VISIT REPORT**

**(Mandatory to be uploaded in e-NIT)**

**(To be uploaded under Company letter head with full address, phone no., mail id etc., duly signed & sealed)**

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein along with the scope of work. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting e-Tender to complete the proposed construction as per drawings referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents ( including clauses of Risk Purchase & Penalty based on projected / targeted production schedule on scope of work) and to carry out and complete the job in due time as mentioned in Award of Contract to the full satisfaction of the Engineer-In-Charge/ Office -In-Charge, **Otherwise necessary Clauses as per rules will be imposed on me/us .**

I/We also agree to procure tools and plants, at my/our own cost required for the work.

**Signature & Seal of the Bidder  
with Date**

.....  
**Signature of the Officer In-Charge / Representative of TIA present during Site Visit**



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## Affidavit Proforma

(On Non Judicial Paper worth Rs. 100/-)

**(FORM – III)**

(Sworn before the Notary Public / Judicial Magistrate/Executive Magistrate on or after the date of publication of the Quotation Notice)

I, Sri/Smt. .... the Chief Executive Officer/Proprietor (etc.) of the Firm. ,  
(Name of the firm)

At (address).....

P.O.....

P.S.....Dist.....

do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified for any work of Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law in the State of West Bengal or other State or States .
3. That my firm is not debarred/blacklisted as a whole or part thereof at present by any Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States of India.
4. That, I also declare that if any information subsequently found incorrect or false will it automatically render the quotation submitted by me cancelled and make me liable for penal/legal action as per law of the country.
5. That I do further affirm that the statements made by me in this quotation are true to the best of my knowledge and belief and all the documents attached are genuine & correct.
6. That I promise to abide by all the stipulations of the contract documents and to carry out and complete the work in due time as mentioned in Award of Contract to the full satisfaction of the Engineer-In-Charge, **Otherwise necessary Clauses as per rules will be imposed on me/us**

Signature of the Deponent(s).

Name in Block letters :

Designation :



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## (FORM-IV)

(To be furnished in the Official Letter Head of Firm/Bidder with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

### **WORKING (CREDENTIAL )/ BID ACCEPTING DETAIL** **(Mandatory)**

1. Name of Applicant:

2. List of similar type of work completed / ongoing:

Description of Work	Place & State	Contract No & date	Name of Address of employer	Value of contract (Rs. In Lakh)	Stipulated period of completion	Value of works remaining to be completed (Rs. Lakhs)*	Anticipated date of Completion
1	2	3	4	5	6	7	8

**N.B : Suppression of any fact regarding work-in-hand will be liable for non-responsive of bid**

Note : Copy of Work Order or Completion Certificate from the employer to be attached.

**Signature of applicant including title and capacity in which applicant is made**



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## CHECK LIST (FORM – V)

Information about Bidders under Company Letter-Head (To be uploaded with the Technical Bid)

Sl.	Description	Particulars
1	Name of the Firm	
2	Registered Address with PIN, Phone No, Fax No. E-mail address etc. Sole owner or Partnership Firm/Company	
3	Name of the Person authorized to enter into & execute contractual agreement	
4	Earnest Money Transaction slip, whether uploaded, if not, Exemption Certificate to be uploaded	
5	Application Form as per FORM-I whether uploaded.	
6	Self-declaration as per FORM-II whether uploaded.	
7	Original PAN Card whether uploaded.	
8	Original Prof. Tax Clearance Cert./Paid Challan (valid up to 31/03/2027) whether uploaded	
9	Original GST registration Certificate whether uploaded.	
10	IT returns of <b>2024 – 2025 Financial year</b> whether uploaded.	
11	Trade License / Certificate of Incorporation valid up to 31/05/2026 whether uploaded	
12	Credential of similar nature of work whether uploaded.(FORM-IV)	
13	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency whether uploaded. (FORM-IV)	

**Signature & Seal of the Bidder with Date**



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## PROFORMA FOR AGREEMENT OF CONTRACTUAL CONTRACT

**Agreement for** \_\_\_\_\_ **[as per specification**  
**mentioned in N.I.e-T. Ref. No..... & Tender ID No. ....]**

This Agreement is signed and executed on this ..... day of....., 2026 At Kolkata.

**BY AND BETWEEN**

**Paschim Banga Go-Sampad Bikash Sanstha**, having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700106 represented by its Chief Executive Officer unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of WBLDCL hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART**.

A N D

....., a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered Office at ..... represented by its ..... unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART**.

WHEREAS the **First Party** is desirous that the work of "e -Tender on

\_\_\_\_\_ " wanted to execute the said work and for the purpose floated open Tender on line.

A N D

WHEREAS the **Second Party** offered his price against the said Tender and being eligible, his Tender having been accepted agreed to execute and complete the said work as detailed in the tender document along with bill of quantities and all other conditions.

Now, therefore, this agreement witnessed as follows:-

That the word and expression shall have same meanings as are respectively assigned to them in the general condition of the contract hereinafter referred to.

That the **Second Party** shall abide by all statutory obligations and payment statutory dues as are obligatory on the part of the **Second Party** and that any failure on his part if attracts any liability on the **First Party** the **Second Party** will, on intimation from the **First Party**, immediately compensate the same. If any dispute or question arises any time between the parties about the rights and liabilities of each of them relating to the terms and conditions stated hereinabove shall unless and otherwise mutually resolved between the parties, the aggrieved party may refer the matter to the sole Arbitrator as may be appointed by the Govt. of West Bengal, ARD Department on reference from either Party for arbitration and the decision of the Arbitrator shall be final and binding on both the parties.

In witnesseth whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Contractor  
Seal

Chief Executive Officer, P.B.G.S.B.S  
Seal

Witness and address: –

1.

2.

Witness and address: –

1.

2.



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NIT NO.: PBGSBS/FD/NIT- 111/25-26

DATE: 23.04.2025

## Scope of Work

### Annexure-A

**Subject : Development of Fodder Plot and Fodder Cultivation for supply of green fodder at different production units (Farms) within the state of West Bengal under Paschim Banga Go-Sampad Bikash Sanstha, Kolkata-700106.**

**Rate : To be quoted in BOQ per Acre of Fodder Plot Development and Cultivation per location basis ( as per Scope) including all charges , Taxes and operational / hiring and Misc. Charges. Total Area to be engaged for such operation during this Contract Period as follows .**

#### 1. Objective & Farm Coverage

The objective is to engage an experienced executing agency for the comprehensive, end-to-end mechanical cultivation, maintenance, harvesting, and processing of green fodder. This work ensures a round-the-clock succulent roughage supply across designated institutional lands of PBGSBS.

- **Target Crops:**
  - *Seasonal:* Maize (African Tall), Sorghum, Berseem, Oats, Cow Pea, Rice bean etc as per approved cropping plan of Sanstha.
- **Operational Execution:** All field activities—from primary tillage to final processing—must rely on mechanized farm equipment to maximize biomass yield per acre and strictly adhere to standard seasonal schedules.

#### 2. Phase-by-Phase Technical Specifications

##### Phase A: Land Preparation & Tillage (Mechanical)

- **Debris Clearing & Leveling:** Mechanical removal of stubble, weeds, and stones. Rough grading and leveling using a tractor-mounted laser land leveler to optimize irrigation uniformity.
- **Primary Tillage:** Deep plowing using a tractor-driven mould board or disc plow to a depth of 20–25 cm to improve root penetration.
- **Secondary Tillage:** Secondary rotovator or disc harrow passes (minimum 2 passes) to achieve a fine, crumbly tilth structure suitable for small-seeded crops like Berseem or Oats.
- **Bund & Channel Formation:** Mechanical layout of irrigation channels, drainage pathways, and boundary bunds to prevent waterlogging, which is a major risk factor for root-rot in elite fodder crops.

##### Phase B: Sowing, Plantation, and Integrated Nutrient Management

- **Mechanical Sowing:** Drilling of seasonal seeds using calibrated tractor-drawn seed drills to ensure precise seed rates, depth uniformity, and proper row spacing.
- **Perennial Planting:** Mechanical or semi-mechanized ridging for Hybrid Napier / Guinea grass root slips or stem cuttings, maintaining standard row-to-row and plant-to-plant spacing.



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- **Basal & Top-Dress Fertilization:** Calibration and mechanical application of organic manure (compost/vermicompost sourced from the farm's waste units where available) and inorganic fertilizers (N:P:K ratios adjusted according to soil test cards provided by the farm authority).

## Phase C: Crop Management & Protection

- **Irrigation Scheduling:** Systematic water application using available farm infrastructure (underground pipelines, hydrants, or specialized sprinkler sets). The agency must manage field water levels carefully, as standing water will damage crops like Maize and Sorghum.
- **Weed & Pest Control:** Mechanical inter-cultivation using tractor-mounted tillers or power weeders during early growth phases. If necessary, targeted application of biopesticides or approved agrochemicals must be executed under the supervision of the PBGSBS Farm In-Charge.
- **Biosecurity Compliance:** All machinery entering the farming sectors must undergo cleaning and disinfection at designated entry gates to safeguard elite bull herds from external pathogens.

## Phase D: Mechanical Harvesting, Chaffing, and Logistics

- **Harvesting Timings:** Fodder must be cut at optimum nutritional stages (e.g., tussling/milk stage for Maize; pre-flowering for Sorghum; 45-50 day intervals for perennial Napier) to ensure peak crude protein content and digestibility.
- **Mechanical Cutting & Chaffing:** Harvesting using tractor-drawn single/multi-row forage harvesters. Cut fodder must be mechanically processed through heavy-duty power chaff cutters to a uniform particle size of 2-3 cm, minimizing feed sorting and waste at the manger.
- **Internal Logistics:** Daily transport of chaffed green fodder from fields directly to the farm storage silages, mixing units, or bull sheds using clean tractor-trailers, strictly adhering to the daily delivery schedule provided by the Farm Superintendent.

## 3. Machine, Tool, and Equipment Compliance

The contractor must deploy and maintain a dedicated fleet of functional machinery. Equipment breakdowns will not be accepted as an excuse for delayed feeding regimes.

## 4. Service Level Agreements (SLAs) & Performance Penalties

Because PBGSBS feeds high-genetic-merit livestock, fodder supply lines cannot be interrupted.

- **Supply Reliability:** The contractor must guarantee the daily delivery of the requested metric tonnage (MT) of chaffed green fodder.
- **Quality Metrics:** Fodder must be free from mold, poisonous weeds, dirt, or chemical over-sprays.
- **Late Delivery / Shortfall Penalty:** If the contractor fails to deliver the targeted daily tonnage, or if fodder is rejected due to poor mechanical chaffing (coarse chunks causing wastage), a penalty of **2 % times the market value of the missing/rejected feed volume** will be deducted from the monthly running bills/ security deposit. Alternatively, PBGSBS reserves the right to procure feed externally at the contractor's risk and cost (Risk Purchase).
- **Field Upkeep:** Failure to maintain proper drainage channels resulting in field water logging and subsequent crop loss will attract a penalty calculated per acre of damaged crop area on prorated basis.

## 5. Payment Terms

- Payments will be processed on a **monthly running bill (R.A. Bill) basis** upon submission of clean invoices.



# Paschim Banga Go-Sampad Bikash Sanstha

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 ফ্যাক্স : ০৩৩ ২৩৩৫ ০৭১২

- Every bill must be accompanied by a joint verification report signed by the Contractor's Representative and the PBGSBS Farm In-Charge/Superintendent, certifying:
  1. Net weight of green chaffed fodder delivered (measured at the farm weighbridge).
  2. Satisfactory completion of field operations (tillage, weeding, sowing) corresponding to that cycle phase.
- Standard statutory deductions (TDS, GST-TDS, Labor Cess, and 10% Security Deposit retention if not submitted via Bank Guarantee) will be made from each progressive bill.

## 6. Contract Duration

- The contract will initially stand valid for **1 (One) Year / 12 Months** from the date of issuance of the Work Order / Commencement Order.
- PBGSBS retains the absolute right to extend the contract for an additional period of up to 12 months on identical terms, conditions, and unit rates, subject to satisfactory performance evaluations at the end of each crop season.

## 8. Bid Submission Layout (BoQ Guidance)

The Bill of Quantities (BoQ) should be structured on a **Rate per Acre basis** for complete cultivation cycles, or a **Rate per Metric Tonne (MT)** for final chaffed fodder delivered at the manger, depending on the preference of the engineering/farm directorate. For mechanical operations, a **Rate per Acre** model typically prevents disputes concerning seasonal climatic variations affecting yield.

To safeguard PBGSBS from underutilization of its institutional land due to poor agricultural practices, delayed sowing, or inefficient machine deployment, a strict **Minimum Guaranteed Production Yield** clause must be integrated into the Scope of Work.

Here is the professional clause tailored for your NIT, including a structured yield baseline table and a clear financial penalty framework.

### New Clause: Minimum Guaranteed Fodder Yield per Acre

#### 1. Baseline Yield Targets

The contracting agency must manage fields and mechanical inputs to meet or exceed the following minimum green biomass yields per acre, calculated per cutting cycle or crop duration:

Fodder Crop Category	Specific Variety Examples	Minimum Guaranteed Yield (per Acre)	Assessment Window
Seasonal Kharif Fodder	Maize (African Tall), Sorghum / Chari	14 to 15 Metric Tonnes (MT)	Single harvest at milk/tussling stage (60–75 days)
Seasonal Rabi Fodder	Oats (Kent), Berseem (Egyptian Clover)	18 to 22 Metric Tonnes (MT)	Multi-cut total across the winter season (3–4 cuts)
Perennial Grasses	Hybrid Napier (CO-4/CO-5), Guinea Grass	45 to 50 Metric Tonnes (MT)	Cumulative annual yield across 6–8 rotational cuts



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ফ্যাক্স : ০৩৩ ২৩৩৫ ০৭১২

## 2. Protocol for Yield Assessment & Measurement

- Weighment Basis:** All harvested, chaffed green fodder will be weighed directly at the institutional farm's authorized digital weighbridge before delivery to the bull sheds or silo pits.
- Joint Logging:** The net weight, plot number, and acreage of the harvested section will be recorded daily in a localized **Fodder Yield Register**, signed jointly by the Contractor's Agronomist and the PBGSBS Farm In-Charge.
- Climatic Exceptions:** In the event of force majeure, extreme weather events (e.g., erratic monsoonal flooding, localized hailstorms), or official outbreaks of severe crop diseases verified by a state agricultural officer, PBGSBS may mutually review and lower the baseline target for that specific affected cycle.

## 3. Shortfall Penalties & Liquidated Damages

If the cumulative yield from any designated plot falls below the specified "Minimum Guaranteed Yield" due to poor mechanical tillage, improper seed drilling, skipped weeding, or inadequate irrigation management, penalties will be structured as follows:

- Financial Deduction:** A direct deduction will be levied on the monthly running bill for the shorted volume. The penalty will be calculated using the formula:

$$\{\text{Penalty Amount}\} = (\{\text{Guaranteed Target Yield}\} - \{\text{Actual Achieved Yield}\}) \times \{\text{Current Local Market Rate of Green Fodder}\} \times 2\%$$

- Repeated Deficiencies:** If the contractor records a yield shortfall greater than 20% below the target for two consecutive cropping cycles, it will be treated as a material breach of contract. PBGSBS reserves the right to:
  - Forfeit the Security Deposit / Performance Bank Guarantee (PBG).
  - Terminate the contract at the risk and cost of the executing agency.
  - Blacklist the firm from participating in future animal husbandry or agricultural tenders across West Bengal.

Sl No	Site	Unit	Acre of Land	Tentative Cost/Acre of Land
1	Haringhata	Bull Mother Farm, & IVF Unit, Haringhata	125	45000.00
2	Haringhata	Frozen Semen Bull Station, Haringhata	80	45000.00
3	Kalyani	Bull Mother Farm, Kalyani	110	45000.00
4	Salboni	Frozen Semen Bull Station, Salboni	50	45000.00
5	Salboni	Bull Mother Farm, Salboni	85	45000.00
6	Beldanga	Sperm Station, Beldanga	10	45000.00

**Rate to be quoted based on ESTIMATED COST Rs. 45,000.00 per Acre of Land irrespective of all locations.**

  
(Dr. Gouri Shankar Koner)  
Chief Executive Officer  
P.B.G.S.B.S.