



Paschim Banga Go-Sampad Bikash Sanstha

(An organization under the aegis of the Government of West Bengal)
LB-2, Sector-III, Salt Lake City, Kolkata – 700 106
Tele : (033) 2335 0715 FAX : (033) 2335 0712
E-mail : ceopbgsbs2003@yahoo.co.in

E-TENDER NOTIFICATION

No. PBGSBS/LIVERIES-HQ/NIT-282/26-27

Date: 16.06.2026

Online bids are invited by the Chief Executive Officer, Paschim Banga Go Sampad Bikash Sanstha from the **Manufacturer, Authorized dealers/ Distributors/trader** for **rate contract for Twenty Four (24) months for supply of Various Protective Accessories (Liveries) to different Workers engaged at decentralized units under Paschim Banga Go Sampad Bikash Sanstha across the State of West Bengal**, as and when needed basis.

Sl. No.	Name of the Item	Specification	Earnest Money (Rs.)	Validity
1	<u>Solid Unisex Rain Coat</u>	As per Annexure-V	10,000/-	730 Days
2.	<u>Solid/Transparent Unisex Windcheater</u>			
3.	Rubber Ankle Boot			
4.	PVC Gum Boot			

Detailed Catalogue along with all particulars is obtainable from the website <http://www.wbtenders.gov.in> from **18.06.2026**.

Online Receipt and Refund of EMD of e Procurement through State Govt. E Procurement Portal as per order no. 3975-F(Y) dated, 28th July 2016 of Secretary to Govt. of West Bengal, Finance Department .

Earnest Money:

In every case open e-tender an earnest money amounting as mentioned in the NIT of the work put to tender shall be required to be deposited by every tender. Earnest Money is to be submitted electronically: online-through net banking enabled bank account, maintained at any listed bank through ICICI Bank Payment Gateway by net banking or offline by NEFT/RTGS from the e-tender portal as per provision as contained in G.O. No-3975(F) dated 28/07/2016 of the Secretary to the Govt. of W.B. Finance Department (Copy enclosed). Intending bidder will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate (DSC) and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., amount, beneficiary bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from e-Procurement portal. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of payment of EMD. Bidders shall not have to pay the cost of tender documents for the purpose of participating in e tendering.

Bidders eligible for exemption of EMD as per Govt. order may avail the same end necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statutory documents.



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Digital Signature Certificate (DSC) :

Each contractor is required to obtain a Class-III Digital Signature Certificate (DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause 2 of Guideline to bidder DSC is given as a USB e-Token. Bid may be treated as non-responsive if Name of the company/ firm differs from DSC to any of the submitted documents.

SCANNED COPY OF THE ORIGINAL DOCUMENTS ARE TO BE UPLOADED:-

- a) **Tenderer, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to deposit Earnest Money as prescribed against the items above in the manner stated in the NIT or Document Showing EMD Exemption to be uploaded. E.M.D. in any other manner not acceptable.**
- b) Having documentary proof towards **Original Equipment Manufacturer (OEM) and/Dealer and/Distributor and/or Authorized Channel partner/trader/bonafide suppliers** for the products quoted for are eligible to participate in the tender.
- c) **The Bidder should have sold the tendered/similar items in State Govt. or its organization or PSU once in last 5 years & shall be supported by appropriate documentary proof like Supply order (work order) and Delivery Challan/Invoice/ payment certificate/customer certificate.**
- d) **Printed Literature /Brochure, if any, for each quoted item where detail specification of the item available.**
- e) The bidder should have a **minimum turnover of Rupees 30.00 lakh (Rupees thirty lakh) only** in any fiscal viz. 2022-23, 2023-24 & 2024-25. **The bidder has to upload Annexure-IV (Annual Turnover Certificate).** This has to be substantiated by the Balance sheet of the Firm for the relevant years & shall be supported by appropriate documentary proof.
- f) Audited Balance Sheet of Profit & Loss Account.
- g) Original PAN issued by IT Dept., Govt. of India.
- h) Original Valid Trade License (For Proprietor/Partnership Firm) or Incorporation Certificate (For Limited Company) or Registration Certificate (For Registered Society).
- i) Original valid 15 digit Goods & Services Taxpayers Identification No. (GSTIN) under GST Act, 2017.
- j) **Annexure-I** (Application), Annexure-II (List of items quoted), Annexure-III [Annexure-III should be notarized] and Annexure-IV (Certificate from a registered Chartered Accountant for Annual Turnover)
- k) Scanned copy of original **IT Return for the Assessment Year (AY) 2022-23, 2023-24 and 2024-25.**
- l) Copy of Check List.

No Tender will be accepted, if the same is not supported with all the above documents.

Hard copy of Statutory/Non-Statutory Document is NOT required to be submitted, save & except asked to deposit hard copies by the tender inviting Authority.

The offered rate should be valid for **Twelve months** but the period may be extended or curtailed at the discretion of the Tendering Inviting Authority. The quantity stated above is tentative & may vary. The successful bidder may require supplying additional quantity at the decentralized units under this Paschim Banga Go Sampad Bikash Sanstha as per Annexure-V at the approved rate within the contracted period.

Online submission of tender will start from 11.00 am on 18.06.2026. Mandatory Pre-bid meeting will be held on 23.06.2026 at 12.00 noon. The last date for submission of tender (Technical & Financial) is up to 11.00 am on 04.07.2026. The technical bid will be opened on 06.07.2026 after 11.00 am onwards.

The bidder must abide by the enclosed terms & conditions as laid down by the Paschim Banga Go-Sampad Bikash Sanstha.


Chief Executive Officer
P.B.G.S.B.S



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Terms & conditions for submission of e-tender against online e-NIT No. PBGSBS/LIVERIES-HQ/NIT-282/26-27 Dt. 16.06.2026

1. MINIMUM ELIGIBILITY CRITERION

- (i) The bidder should be **Original Equipment Manufacturer (OEM) and/Dealer and/Distributor**/traders/bonafide suppliers **and /Authorized Channel partner of the manufacturer** for the products quoted for. This shall be supported by appropriate documentary proof.
- (ii) The Bidder should have sold the items in **State Govt. or its organization or PSU once in last 5 years** & should have a **minimum turnover Rs. 30.00 lakh** (Rupees thirty lakh) in any fiscal viz. 2022-23, 2023-24 & 2024-25. This has to be substantiated by the Balance sheet of the Firm/Company for the relevant years & shall be supported by appropriate documentary proof.

2. INSTRUCTION TO BIDDERS

In the event of e-filing, intending bidder may download the tender document free of cost from the Website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

General guidance for e-Tendering: Instructions/Guidelines for electronic submission of the tenders have been annexed for assisting the bidders to participate in e-Tendering.

- (i) **Registration of bidders:** Any bidder willing to take part in the process of e-Tendering will have to be registered with the Govt. e-Procurement System, through the Website <http://wbtenders.gov.in> after obtaining DSC (Digital Signature Certificate).
- (ii) **Digital Signature certificate (DSC):** Each bidder is required to obtain a Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the Govt. of India on payment of requisite amount.
- (iii) **Tender Fees:** Tender documents may be downloaded at free of cost.
- (iv) **Scanning:** All Statutory & non-statutory documents should be scanned in grey scale & 150-200 dpi.

3. EARNEST MONEY DEPOSIT

- (i) **Each tenderer, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to deposit Earnest Money as prescribed against the items above in the manner stated in the NIT or Document Showing EMD Exemption is to be uploaded. E.M.D. in any other manner not acceptable.**
- (ii) Earnest Money deposited before the date of issue of this N.I.T. will not be accepted. Earnest Money Deposit of previous tender will not be adjusted/ considered for this tender.
- (iii) The onus of proving that a bidder is exempted from depositing earnest money will be on them. Valid Exemption Certificate issued by competent authority for claiming exemption of depositing Earnest Money [viz. EM (Part-II), Acknowledgement thereof & Declaration of Product, Plant & Machinery Investment issued by D.I.C., Govt. of WB or NSIC Certificate issued by Govt. of India].



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4. TENDER PRE-REQUISITES

- Scanned **original** of **PAN issued by IT Dept, Govt. of India, Valid Trade License, Scanned Original valid 15 digit Goods & Services Taxpayers Identification No. (GSTIN) under GST Act, 2017, Credentials of supplying the tendered/similar item in State Govt. or its organization or PSU once in last five years, Printed Literature of the tendered item, if any. Audited Balance Sheet of P/L Account. Certificate from a registered Chartered Accountant showing turnover Rupees thirty lakh only in any fiscal viz. 2022-23, 2023-24 & 2024-25 [The bidder has to upload Annexure-IV (Annual Turnover Certificate)]. Manufacturer certificate, authorized distributor/dealership certificate (Not required for O.E.M.) [Authorized dealer/distributor will have to submit the Brochure of quoted item, if any.**
 - (i) Duly certified copy of English version of pre-requisites as in (i) are to be furnished.
 - (ii) In no case, Affidavit of Trade License/ GST Registration Certificate will be accepted.
 - (iii) Original of Trade License/GST Registration Certificate, Exemption Certificate or any other document are required to be furnished when called for.

5. SUBMISSION OF TENDER

The tender is to be submitted in two Bid System:- one **Technical Bid & other Financial Bid**. The documents will get encrypted (transformed into non-readable formats).

A. TECHNICAL PROPOSAL: “BID-A”: The Technical proposal should contain scanned copies of the following documents in two covers.

(1) **Statutory Cover** containing the following documents:-

1	Each tenderer, unless the bidder is exempted under the existing order of the Govt. of West Bengal or Govt. of India, will have to accompanied with Earnest Money deposit as prescribed manner or Document Showing EMD Exemption to be uploaded.
2	Check List in the prescribed format.
3	Application in the prescribed format given in Annexure I.
4	List of items quoted Annexure II (Bidders have to quote rate for all items)

(II) **Non-Statutory Cover/My Space (Only original to be uploaded)** containing following documents:

Sl.	Category	Sub Category Description
1	CERTIFICATES- ✓ All certificates are to be furnished in English Vernacular ✓ Affidavits are not valid. ✓ Scanned original copy	i) PAN issued by IT Dept, G.O.I. ii) Valid 15 digit Goods & Services Taxpayers Identification No. (GSTIN) under GST Act, 2017 issued by competent authority. ii) Manufacturer certificate (for OEM). iv) Authorized dealer/distributor certificate (not required for OEM). EMD exemption certificate, if applicable.
2	COMPANY DETAILS Scanned original copy	i) Valid Trade License a) Proprietorship Firm (Trade License) b) Partnership Firm (Partnership Deed, Trade License) c) Ltd. Company (Incorporation Certificate, Trade License) d) Society (Society Registration Copy, Trade License) ii) Audited Balance Sheet of P/L Account for 2022-23, 2023-24 & 2024-25.



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		iii) Scanned Original IT Return for the Assessment Year 2022-23, 2023-24 and 2024-25. iv) Printed Literature of the tendered item, if any.
3	CREDENTIAL Scanned original copy	i) Credentials of supplying the tendered/similar item in State Govt. or its organization or PSU once in last five years. ii) Certificate from a registered Chartered Accountant showing annual turnover of Rupees thirty lakh only (Rs. 30,00,000/-) in any fiscal as per Annexure-IV. iii) Notarized Annexure-III of the bidder.

N.B.: ALL STATUTORY & NON-STATUTORY DOCUMENTS ARE REQUIRED TO BE FURNISHED IN ORIGINAL AS & WHEN ASKED FOR.

B.FINANCIAL COVER: BID- B:

• BOQ:

- Uniform rate per item (For supply across the State of West Bengal) mentioned in the E-tender notification including all incidental charges i.e. Delivery (FOR destination), Warranty, packing, transit insurance, loading & unloading charges and exclusive of GST, to be quoted in the bill of quantity (BOQ) for supply at the decentralized units as mentioned in the NIT . Intending Bidder(s) have to quote rate for all items . Selection will be based on Cumulative Lowest . Single bidder will be selected . If any bidder fails to quote rate for all items / any of the quoted items (as per Annexure-II) is rejected due to non comply / poor /lower side specifications , his/her entire bid will be rejected without assigning any reason behind it.
- Rates of Tax in terms of amount to be quoted including in Bill of Quantities (BOQ).
- No separate rate for separate units is to be quoted.

6. RATE

- Technical bid proposals are to be documented in TECHNICAL COVER. Rate is to be quoted for all items in BOQ (Bill of Quantities) in FINANCIAL COVER. Disclosure of Rate anywhere other than BOQ will be a disqualification.** Name(s) of item(s) quoted in the BOQ should be stated in Application.
- The quoted rate should be incl. of all charges viz. Delivery (F.O.R. destination i.e. at the decentralized units under Paschim Banga Go Sampad Bikash Sanstha), packing & forwarding, loading, unloading, cost of transportation, insurance, etc. Tax should be included in quoted amount wherever applicable.
- Quoted rate(s) should not exceed Maximum Retail Price as well as Estimated Unit LOT Price as mentioned in Annexure-V** in any case. rates quoted which are not as per specification mentioned in the Tender/Catalogue will not be accepted.
- Rate should be quoted in unit mentioned in the NIT/Catalogue. Tender with split rate & quantity will be rejected. Under no circumstances enhancement of rate whatsoever will be accepted after closing of stipulated time of submission of tender, whatever the reasons given thereafter save including any tax imposed by the Govt.
- The authority does not guarantee purchase of invited quantity** since it depends upon the actual requirement. Hence rate should be quoted accordingly.
- Rates shall be valid for the period to be covered by the contract to be executed with successful bidders saves & except the period is extended by the competent authority as and when required at his discretion.
- Abnormally LOW RATE of any item(s) quoted by the Tendering Firm in the offer which prima facie appears to have malafide intention will not be accepted.



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- (viii) Rates should be quoted on the particular for Item(s) as proposed to be supplied according to the Catalogue inclusive of all incidental charges like GST, Insurance, Packing, Forwarding, etc. and Free Delivery at site of installation. Free installation including commissioning. The Rate should be quoted in Rupees & Paisa (INR).
- (ix) **Rate quoted with GST should be mentioned separately afterwards.**
- (x) Rates should be quoted in terms of the Unit specified in the Tender. Rates quoted which are not as per specification will not be accepted.
- (xi) The successful bidder should have to attend the site within 24 hrs after lodging complaint through mail/ fax. This will not have any overriding effect to the warranty/other privilege which manufacturer of the item is providing as its after sales promotion policy.

7. VALIDITY

- (i) Rate quoted shall hold well for two years [**Twenty Four months**] from the date of approval of rate by the Tendering Authority and/or any extended period, if situation arises & within the validity period, any further requirement other than tendered quantity must be supplied at the approved rate & refusal to supply will be dealt with as per Tender Rule.
- (ii) ***The Validity period of rate may further be extended/ curtailed at the discretion of the undersigned/ Tender Committee at the time of finalization of tender or after expiry of the period of validity.***

8. SAMPLE/LITERATURE (OFFLINE)

- i. Sample/Literature of item/items submitted by the bidder will be evaluated. In case, sample/Product literature is approved, one set of such sample/Product literature shall have to be kept at Paschim Banga Go Sampad Bikash Sanstha, LB-2, Sector-III, Salt Lake City, Kolkata-700106 during the tenure of tender. Supply should be made according to the approved sample/Product literature.
- ii. Live Demonstration/Inspection of Tendered item may be undertaken at the supplier's premises whenever necessary by the Tendering Authority/any officer authorized by the undersigned.
- iii. **If intending bidder(s) fails to submit the sample with allied papers of quoted items within 04.07.2025 by 2.30 P.M. and fails to attend Prebid meeting his/her technical bid will be rejected without showing any reason behind it.**
- iv. If intending bidder(s) (L-1 bidder(s) in respective item(s) as Lot for such KIT for such itemwise tender/BOQ) fails to supply in time /poor quality supply (not as per submitted sample) / Delayed supply / Defective supply which is not replaced immediately (within 15 days timeline) he/she/they/ agency will be penalized @2% of non-supply /defective supply /delayed supply amount . This will be deducted from Security deposit / running bill . Repeated failure without justified reasons will be treated as non-co-operation / hampering Govt. Services , then the agency will be Blacklisted for Three (3) years for participating in Any Govt. Tendering Procedure.

9. AGREEMENT (OFFLINE)

- (i) The successful bidder will have to enter into a contractual agreement with the Paschim Banga Go Sampad Bikash Sanstha in the standard format embodying the tender terms & conditions in Non-Judicial Stamp Paper worth Rs. 50/- (Rupees Fifty) only.



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10. SECURITY MONEY DEPOSIT (OFFLINE)

- (i) The successful firm will have to deposit security money @ 10% (Ten Percent) ad-va-lore-m in the form of **Online Transfer /Demand Draft** drawn in favour of **Paschim Banga Go Sampad Bikash Sanstha** payable at Kolkata within 7 (seven) working days from the date of issue of order failing which the order will be cancelled along with forfeiture of Earnest Money Deposit kept at HQ and no further correspondence will be entertained. Partial Deposit/ adjustment with previous deposit(s) will not be accepted.
- (ii) No interest over security money will be payable to the bidder.
- (iii) Security Money will be refunded after satisfactory completion of successful contract period. No proportionate refund of Security Money will be allowed if the supplied quantity either falls below the ordered quantity

8. DATES & INFORMATION

Sl.	Activity	Date, Time & Venue
1.	Date of Publishing of NIT & other Documents (Online)	18.06.2026 at 11.00 AM
2.	Starting Date of Downloading Documents (Online)	18.06.2026 at 11.00 AM
3.	Date, time & venue of Pre-bid meeting (Mandatory)	23.06.2026 at 12.00 noon at Paschim Banga Go Sampad Bikash Sanstha, LB-2, Sector-III, Salt Lake, Kolkata-106.
4.	Bid submission start date (Online)	18.06.2026 at 11.00 AM
5.	Closing date of downloading documents & online bid submission	04.07.2026 after 11.00 AM
6.	Bid opening date for Technical bid (Online)	06.07.2026 after 11.00 AM
7.	Date of uploading list for Technically Qualified Bidder (Online)	To be notified later on
8.	Date for opening of Financial bid (Online)	To be notified later on
9.	Date of uploading of list of Bidders along with the approved rate	To be notified later on.

12. SUPPLY/DELIVERY

- (i) Delivery of the ordered item will be made strictly within **15 (Fifteen) days** from the date of issue of order/schedule printed in the order. Schedule may be revised (increased/decreased/temporarily postponed) by the authority, depending upon need.
- (ii) The successful bidder may require supplying additional quantity across the State of West Bengal at the approved rate within the contracted period.**
- (iii) The ordered item must be packed suitably to avoid transit loss & weathering to maintain quality. The supply must comport to the given specification in tender.
- (iv) Supply must be commenced within specified time frame from the date of placement of formal order or the date as indicated in the order.
- (v) Supply will normally be accepted on all working days between 11 AM & 3 PM. Successful bidder must provide requisite number of labour to store/install the materials in the respective store/ places as will be indicated from time to time **without any additional charges**. No supply will be accepted on Sundays & Govt. Holidays unless otherwise desired by the receiving authority.



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- (vi) **IT IS OBLIGATORY FOR THE BIDDER TO NOTE THAT FAILURE TO MAINTAIN DELIVERY SCHEDULE WILL LEAD TO SEVERED DISLOCATION IN CARRYING OUT PUBLIC SERVICE FOR WHICH SUCCESSFUL BIDDER WILL BE HELD RESPONSIBLE & ACTION WILL BE TAKEN STRICTLY AS PER TENDER RULES LAID DOWN HEREIN WITHOUT ANY PREJUDICE, ANY SORT OF PLEA WILL NOT BE CONSIDERED, SAVE & EXCEPT ANY INCIDENT OCCURRED “BY ACT OF GOD” MAY BE CONSIDERED SYMPATHETICALLY.**
- (vii) The replacement of supply against any rejected consignment must be made positively within given timeframe from the date of intimation, failing which action will be taken as per tender rule.
- (viii) **Tender Inviting Authority may allow more than one selected bidder (L-1) either directly or through rate matching to execute the job in time. Selection for rate matching will be done among the qualified bidder from L-2,L-3,L-4 and so on as per GFR-2017.**
- (ix) The replacement of supply against any rejected consignment must be made positively **within given timeframe from the date of intimation of 7 days** , failing which action will be taken as per tender rule.
- (x) **Risk Purchase:**
In the event of supplier/s failing to effect the supply according to the delivery schedule of the Purchase order / Contract, the Sanstha at its discretion may make risk purchase from the open market or from other participant suppliers (other than the defaulter) or in any manner as may be found suitable by it and the supplier/s shall be liable for payment of the difference in price, if any, between the price for the purchase made and the contracted price. This may be realized from the security money and / or from the bills ready for payment against this contract / order or any other contract / order by informing the concerned supplier/s and, they may be liable to be blacklisted. In the event of risk purchase, the defaulter/s shall not be allowed to participate in the tender / quotation / enquiry related to the said risk purchase.
- ix) Penalty:**
In the event of suppliers failing to effect the supply according to the delivery schedule of the purchase order / contract the Sanstha may at its discretion deduct / forfeit 2% of the value of the undelivered quantity as penalty for non-compliance of the order in full from the suppliers security money / bills pending for payment and treat the defaulted order as cancelled for undelivered quantity.

13. PENAL MEASURE

- (i) The Earnest money Deposit furnished by a firm will be liable to be forfeited in full (including excess amount of earnest money, if deposited), if the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items is/are accepted within the time specified when requested to do so by this Sanstha and/or refuses to deposit security money. Such firms offer will not be taken into consideration in future & shall liable to be **blacklisted/ debarred.**
- (ii) The security money deposit furnished by a Bidder is liable for forfeiture in full (including excess amount of Security Money, if deposited) along with cancellation of order without prejudice in the event of failure/refusal to maintain the delivery schedule &/or non-observance of terms & conditions of tender &/or contracted specification &/or quality/quantity & the authority will be at liberty to terminate the contract as a whole or part.



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(iii) The price, at which the bidder sells the products of identical description to any Govt. Directorate, Organization, etc. at West Bengal, shall not exceed the quoted rate. If such incident of quoting higher rate comes to the notice, the authority reserves the right to initiate legal/penal action against such firms.

iv) **The process of debarment shall be as per Annexure-VI**

14. PAYMENT (OFF-LINE)

(i) **No advance payment (Part or full) will be entertained in any case.**

(ii) Tax Invoice need to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017 against all supplies is/are to be sent in TRIPLICATE & should invariably be submitted at the time of delivery.

(iii) Payment shall be made after executing the order satisfactory in all respect. However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. In no circumstances, delivery schedule should be affected & or linked with the payment of outstanding bills. The payment of bills shall be withheld, in case of violation of any tender terms & conditions.

(iv) Statutory deduction of GST, Income Tax, other taxes/levies if there be any applicable for supply of the tendered item/ items will be made from the Bill of cost as per rules.

15. Quality Certificates OF Materials

The successful bidder will have to submit the Warranty/Product analysis certificate to the Paschim Banga Go Sampad Bikash Sanstha, if required.

16. MISCELLANEOUS

- (i) Earnest Money Deposit and/or Literature will not be accepted after scheduled time of closing.
- (ii) Conditional tenders & tenders not accompanied with the documents as mentioned in NIT shall be summarily rejected without any reference made to the bidder & no correspondence will be entertained. No additional terms & conditions shall be put forth by the bidder and such offer(s) will not be taken into consideration.
- (iii) In the event of delay/non-availability/garbled printout/inconvenience in getting access to the Website for downloading tender documents, the authority will not be held responsible.
- (iv) In case of products with Brand name, the Tendering firm is required to mention the Brand Name against each item. **In case, I.S.I. marked products, the Tendering firm shall have to produce License of manufacturing from B.I.S.**
- (v) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured/fabricated, that bidder would not be allowed to participate in the tender & that application will be rejected without any prejudice and appropriate legal action will be taken against the bidder.
- (vi) No Import License, any sort of permit etc., in respect of any item will be provided from this Paschim Banga Go Sampad Bikash Sanstha and the tendering firm should rely on their own resources.
- (vii) Latest guidelines pertaining to purchase of stores issued by the Govt. of West Bengal will be followed provided that there is no specific instruction of the Tender Committee in this regard.
- (viii) List of provisionally qualified bidder/ bidders will be sent to all bidders only through their valid e-mail address mentioned in the bidder information sheet. In case there is any objection regarding prequalifying an agency, that should be lodged to the Chairperson of the Tender Committee i.e. Chief Executive Officer, Paschim Banga Go Sampad Bikash



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Sanstha within 24 hrs from the date and time of sending e-mail and beyond that time schedule no objection will be entertained by the Tender Committee . The objection is to be submitted to the e-mail ID: ceopbgsbs2003@yahoo.co.in./pur@pbgsbs.in Final list of technically qualified bidders will be published in the web portal only. Financial bid will be opened within a short period after such publication. Therefore, bidders are requested to view the tender status on regular basis.

- (ix) Any dispute / difference arising out of this Tender will be referred to the sole arbitrator to be appointed by the undersigned and the same will be held at Kolkata.
- (x) When a Tendering Firm submits their tender in response to this Notification, they will be deemed to have understood fully the contents, the requirements, terms & conditions of this tender. No extra payment will be made on the pretext that the Tendering Firm did not have a clear idea of any particular point. Any offer made in response to this tender when accepted by the Tendering Authority will constitute a Contract between the parties.
- (xi) Non-compliance to any terms & conditions laid herein shall constitute a breach of contract & penalty for non-compliance shall be enforced very rigidly.
- (xii) Opening the financial bid as per schedule will be NOTIFIED **LATER ON**. No objection in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any bidder who will absent at the time of opening of financial bid. No informal bidder will be entertained in the bid further.
- (xiii) During evaluation the undersigned may summon the bidders & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.
- (xiv) Award of Contract (**Offline**): The Bidder whose bid has been accepted will be notified by the Tender Inviting Authority through acceptance letter, order will be placed by the either by the tender inviting authority or from decentralized unit/ units.
- (xv) The Tender Committee reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
- (xvi) In the event of e-filling, intending bidder may download the tender document from the website <http://www.wbtenders.gov.in> directly with the help of Digital Signature Certificate.
- (xvii) Both **Technical Bid & Financial Bid are** to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>.
- (xviii) The financial offer of the intending bidder will be considered only if the Technical Bid of the bidder is found qualified by the 'Tender Committee' The decision of the 'Tender Committee' will be final & absolute in this respect. The list of Qualified Bidders will be displayed in the website.


Chief Executive Officer
P.B.G.S.B.S



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E-mail : ceopbgsbs2003@yahoo.co.in

TO BE UPLOADED

Annexure-I Application Format

(To be furnished in the Company's Official Letter Head Pad with Reference Number, Date, full Address with contact no. Telephone No. FAX No., e-mail No., Website etc.)

Ref. No.

Date:

To
The Chief Executive Officer,
Paschim Banga Go Sampad Bikash Sanstha,
LB-2, Sector-III, Salt Lake City,
Kolkata-700 106.

Ref: - Tender for _____

(Name of work)

e-NIT No.: _____ of 2026-27 (Tender ID _____)

Dear Sir,

Having examined the Statutory, Non statutory, Instruction to Bidders & NIT documents along with its Agenda & corrigendum, I/ We hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me/ us on behalf of _____ In the capacity _____ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the item/s given in Enclosure to this letter.

We understand that:

- Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this project.
- Tender Inviting & Accepting Authority reserve the right to reject any application without any reason.

Encl:- e-Filling:-

- Statutory Documents
- Non Statutory Documents.

Date:- _____

**Signature of applicant including title
& capacity in which application is made**

TO BE UPLOADED



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ANNEXURE-II

PROFORMA FOR LIST OF ITEMS QUOTED

(All item's Rate to be quoted by intending Bidder)

Name of the Bidder :

Sl. No.	Item Sl. No. as per NIT	Name of Item	Name of Manufacturer	Nomenclature with Description as per NIT	Model Number and Brand Name of the quoted items with M.R.P
(1)	(2)	(3)	(4)	(5)	(6)

Signature of the Bidder with seal

Name of Firm:

Date:

Place:



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TO BE UPLOADED

(To be furnished in Non – Judicial Stamp paper of 100/- duly notarized)

ANNEXURE- III

DECLARATION

- I, the undersigned, declare that all the statements made in the attached documents in respect of mode of ownership of machineries are true and correct.
- The undersigned also hereby certifies that our firm M/s
..... is neither blacklisted nor debarred to participate in tender by any Government /Authority in last 5 (five) years from the date of issue of NIT.
- The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Sanstha.
- Certified that I have applied in the Tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.
- I, the undersigned do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found/ ascertain to be incorrect/ fabricated/ misrepresented/fraudulent etc. accordingly tender will be liable to be cancelled/ terminated immediately & I/ my firm/ company shall also be liable to prosecuted under relevant Section of Indian Penal Code, 1860 along with Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money/ Security Deposit.

Signed by an authorized officer of the firm

Title of the Officer

Date.....

Name of the Firm with seal



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TO BE UPLOADED

ANNEXURE-IV

ANNUAL TURNOVER CERTIFICATE

The Annual Turnover of M/s. _____

Address _____ for the past three years
is given below and certified that the statement is correct as per the records.

Sl. No.	Year	Turnover (Rs. in lakhs)	Rupees in words
1.	2022-2023		
2.	2023-2024		
3.	2024-2025		

Signature, name and designation
of Authorized signatory

For and on behalf of

(Name of the Applicant)

Signature of the Registered
Chartered Accountant
Name:-

Membership No.:-

Seal:

Date:



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TO BE UPLOADED

CHECK-LIST **Information about Bidders** **(To be furnished with the Tender)**

Sl. No.	Description	Particulars
1.	Name of the Firm/bidder.	
2. (a)	Registered Address with PIN, Phone No., FAX, e-mail, website etc.	
(b)	Sole Owner/Partnership/Pvt. Ltd. /Limited Firm.	
3.	Name of the Person authorized to enter into & execute Contractual Agreement.	
4.	Earnest Money as prescribed in the NIT, whether deposited, if not scanned original Exemption Certificate whether uploaded.	
5.	Balance Sheet of last three years, 2022-23, 2023-24 & 2024-25 showing turnover of Rupees 30.0 lakh (Rupees thirty lakh only) in any fiscal whether uploaded.	
6.	Credentials of supplying the tendered/similar item in State Govt. or its organization or PSU once in last five years whether uploaded.	
7.	Scanned Original PAN issued by IT Dept, Govt. of India whether uploaded.	
8.	Scanned Original valid 15 digit Goods & Services Taxpayers Identification No. (GSTIN) under GST Act, 2017 issued by competent authority whether uploaded.	
9.	Scanned Original valid Trade License issued by competent authority whether uploaded.	
10.	Scanned Original Printed Literature/ Brochure, if any, of the tendered item whether uploaded.	
11.	Scanned NIT digitally signed whether uploaded as a token of acceptance.	
12.	Valid Authorized Dealership Certificate, whether uploaded (Not needed for Original Equipment Manufacturer, if applicable).	
13.	Application form in Annexure-I whether filled in & uploaded.	
14.	Proforma of list of items quoted (Annexure-II) whether uploaded.	
15.	Declaration (Notarized Annexure-III) of non-blacklisting / suspension of firm whether uploaded.	
16.	Annual Turnover Certificate (Annexure-IV) issued by registered Chartered Accountant whether uploaded.	
17.	Name(s) of items quoted whether mentioned in the Application form.	
18.	Credentials whether scanned & uploaded.	
19.	Scanned Original IT Return for the AY 2022-23, 2023-24 and 2024-25 whether uploaded.	

Signature of the Bidder with Date & Office Seal



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ANNEXURE-V

1. **Solid Unisex Rain Coat**

Material composition : 100% Polyester

Style : Classic/Formal (in three size -L,XL.XXL)

Fit type : Straight with The button placket and drawcord hood

Length : Full Length with fully seam-sealed and topped to ensure total waterproof, breathable protection

Neck style : Hooded Neck with draw cord adjustment

Pattern : Solid (Black / Deep Navy Blue /Ash)

Country of Origin : **Make in India (MII)**

Finishing : Good Finishing , Durable , Long Lasting , Proper Stitching , Hand Wash, full-length front zipper along with flap closure for a personalized fit. Two spacious hand pockets with closures provide ample storage.

Make : DuckBack / Similar

Delivery : **within 14 Days (Throughout West Bengal). Supply must be made with Printed LOGO of Sanstha as required.**

Minimum Quantity in Total : **260 Pcs.**

2. **Solid/Transparent Unisex Windcheater**

Material composition : 100% nylon or polyester,

Style : Classic/Formal (in three size -L,XL.XXL)

Fit type : Straight with the Zipper Closure

Length : Full Length with fully seam-sealed

Neck style : **Non-hooded Neck**

Pattern : Solid (Black / Transparent)

Country of Origin : **Make in India (MII)**

Finishing : Good Finishing , Durable , Long Lasting , Proper Stitching , Hand Wash, full-length front zipper with bottom Grip. Two spacious hand pockets with Zip closures provide ample storage.

Make : DuckBack / Similar

Delivery : **within 14 Days (Throughout West Bengal). Supply must be made with Printed LOGO of Sanstha as required.**

Minimum Quantity in Total : **400 Pcs.**

3. **Rubber Ankle Boot** :

- Fully rubberized upper made from virgin rubber with high tensile strength and excellent flexibility
- Strong upper/vamp lining using high breaking-strength fabric for added reinforcement
- Sole crafted from a high percentage of virgin rubber polymer for superior tensile strength, flexing, abrasion and heat resistance
- Anti-slip traction sole for improved safety
- Comfort fit with perfect balance and natural flexibility





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- Leakage-resistant design
- Manufactured strictly as per BIS Specification IS: 5557 (Latest)
- Colours: Black or Greyish
- Size range: 5 to 8
- Make : DuckBack / Similar
- Delivery : **within 14 Days (Throughout West Bengal).**
- Minimum Quantity in Total : 100 Pair

4. **PVC Gum Boot :**

Type: Knee Height, heavy-duty protective footwear for industrial and wet working conditions

Height: 15" knee-height

Colour: Black

Upper: Virgin soft PVC with high tensile and flexible properties

Lining: Moisture-proof heavy-duty cotton lining

Sole: Dual Density PVC Sole (Black & Grey)

Technology: Double Injection Moulded PVC Gumboot

Slip Resistance Level: High tensile strength and flexible properties for durability and comfort

Toe Cap: Steel toe cap, 200 J impact, 15 KN compression resistant

Safety Features: Flexing resistant, leakage proof, abrasion resistant, anatomically designed for anti-slip traction

Certifications: ISI Certified (Indian Standard)

Sizes Available : 06 – 10

Make : DuckBack / Similar

Delivery : **within 14 Days (Throughout West Bengal).**

Minimum Quantity in Total : 150 Pair



Chief Executive Officer
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ANNEXURE-VI

PROCEDURE FOR DEBARMENT OF SUPPLIERS AND CONTRACTORS.

1. SCOPE

The procedure as laid down in subsequent paragraphs shall govern the debarment of suppliers and contractors ("contractors" for brevity) involved in Paschim Banga Go-Sampad Bikash Sanstha procurement for offenses or violations committed during competitive bidding and contract implementation, for the works under Paschim Banga Go-Sampad Bikash Sanstha.

2. PROHIBITION ON DEBARRED PERSONS/ENTITIES TO PARTICIPATE IN THE BIDDING OF PROJECTS/CONTRACTS OF PASCHIM BANGA GO-SAMPAD BIKASH SANSTHA.

A person/entity that is debarred by a procuring entity shall not be allowed to participate in any procurement process under Paschim Banga Go-Sampad Bikash Sanstha during the period of debarment unless the same has been revoked.

A joint venture or consortium which is debarred or which has debarred member/s and/or partner/s as well as a person/entity who is a member of a debarred joint venture or consortium shall, likewise, not be allowed to participate in any procurement process under Paschim Banga Go-Sampad Bikash Sanstha during the period of debarment unless the same has been revoked.

(The same must be invariably mentioned in procurement notice.)

3. DEFINITION OF TERMS:-

3.1 Bidder:- A Person /Contractor /Agency /Joint Venture /Consortium/ Corporation participating in the procurement process and/or a Person /Contractor /Agency /Joint Venture /Consortium/Corporation having an agreement/contract for any procurement with the Sanstha shall be referred as bidder.

3.2 Tender Committee:

Tender Committee will comprise of

- Chief Executive Officer, Paschim Banga Go-Sampad Bikash Sanstha – Chairman.
- Director of Animal Husbandry & Veterinary Services, WB or his representative – Member.
- Deputy Secretary, ARD Deptt- Member.
- Deputy Project Director, PBGSBS,HQ – Member Secretary.
- Executive Engineer, PBGSBS,HQ – Member .
- Manager Finance, PBGSBS,HQ – Member .
- Assistant Project Director(Law),PBGSBS,HQ
- Assistant Project Director(Purchase),PBGSBS,HQ



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3.3 Consolidated Debarment List:- A list prepared by the Sanstha containing the list of bidders debarred by the Paschim Banga Go-Sampad Bikash Sanstha. The list would be displayed on website of the Sanstha.

3.4 Contract implementation:- A process of undertaking a project / contract in accordance with the contract documents.

3.5 Debarment: - An administrative penalty, in addition to the contract provision, disqualifying a bidder from participating in any procurement process under Paschim Banga Go-Sampad Bikash Sanstha for a given period.

3.6 Debarred Bidder: - A Bidder who was disqualified by the competent authority of the Paschim Banga Go-Sampad Bikash Sanstha.

3.7 Sanstha: - Paschim Banga Go-Sampad Bikash Sanstha.

3.8 Entity :- A Person /Contractor /Agency /Joint Venture /Consortium/ Corporation participating in the procurement process and/or a Person /Contractor /Agency /Joint Venture /Consortium/ Corporation having an agreement/contract for any procurement with the Sanstha shall be referred as entity.

3.9 Offence: - A violation or breach of a law, regulation, laid down procedure, etc.

3.10 Procurement: - It is the act of buying goods, services or works from an external source. It is favorable that the goods, services or works are appropriate and that they are procured at the best possible cost to meet the needs of the acquirer in terms of quality and quantity, time, and location.

3.11 Procuring Entity / Authority: - The officer authorized by the Paschim Banga Go-Sampad Bikash Sanstha, for procurement.

4. GROUNDS FOR DEBARMENT

4.1. Submission of eligibility requirements containing false information or falsified documents.

4.2. Submission of Bids that contain false information or falsified documents, or the concealment of such information in the Bids in order to influence the outcome of eligibility screening or any other stage of the bidding process.

4.3. Unauthorized use of one's name/digital signature certificate for purpose of bidding process.

4.4. Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favour.

4.5. Refusal or failure to post a self-declaration to the effect of any previous debarment imposed by any other Sanstha of State Government and / or Central Government or any other Authority.

4.6. All other acts that tend to defeat the purpose of the competitive bidding such as lodging false complain about any bidder, lodging false complain about any officer duly authorized by the Sanstha, restraining any interested bidder to participate in the bidding process, etc.

4.7. Assignment and subcontracting of the contract or any part thereof without prior written approval of the procuring entity.

4.8. Whenever adverse reports related to adverse performance, misbehavior, direct or indirect involvement in threatening, making false complaints etc damaging the reputation of the Sanstha or any other type complaint considered fit by the



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competent authority of the Sanstha, are received from more than one officer or at more than one occasion from individual officer.

4.9. Refusal or failure to post the required performance security / earnest money within the prescribed time without justifiable cause.

4.10. Failure in deployment of technical personnel, engineers and / or work supervisor having requisite license/ supervisor certificate of competency as specified in the Contract.

4.11. Refusal to accept an award after issuance of “Letter of Acceptance” or enter into contract with the Sanstha without justifiable cause.

4.12. Failure of the contractor, due solely to his fault or negligence, to mobilize and start work or performance within the specified period as mentioned in the “Letter of Acceptance”, “Letter of Acceptance cum Work Order”, “Work Order”, “Notice to Proceed”, “Award of Contract”, etc.

4.13. Failure by the contractor to fully and faithfully comply with its contractual obligations without valid cause, or failure by the contractor to comply with any written lawful instruction of the procuring entity or its representative(s) pursuant to the implementation of the contract.

4.14. For the procurement of goods, unsatisfactory progress in the delivery of the goods by the manufacturer, supplier or distributor arising from his fault or negligence and/or unsatisfactory or inferior quality of goods *vis a vis* as laid down in the contract.

4.15. Willful or deliberate abandonment or non-performance of the project or contract by the contractor resulting to substantial breach thereof without lawful and/or just cause.

5. CATEGORY OF OFFENSE:-

5.1. First degree of offense:- Sl. No. 4.1 to 4.15 to be considered as first degree of offense.

5.2. Second degree of offence:- Any one of the offences as mentioned under 5.1 above, committed by a particular bidder/contractor/supplier by more than one occasions, be considered as second degree of offense.

In addition to the penalty of debarment, the bid security / earnest money posted by the concerned bidder or prospective bidder shall also be forfeited.

6. PENALTY FOR OFFENSE:-

6.1. For committing 1st Degree of offense:- Disqualifying a bidder from participating in any procurement process under the Paschim Banga Go-Sampad Bikash Sanstha up to 2 (two) years.

6.2. For committing 2nd Degree of offense:- Disqualifying a bidder from participating in any procurement process under the Paschim Banga Go-Sampad Bikash Sanstha for a period of 3 (three) years.

7. PROCEDURE OF DEBARMENT DURING THE PROCUREMENT PROCESS:

7.1 Initiation of Action, Notifications and Hearings.



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Any bidder or procurement authority on his own or based on any other information made available to him may initiate the process of debarment proceedings by filing a written complaint with the Tender Committee and such filing of written application has to be done within forty eight hours from the date and time of publication of the result of technical evaluation of any bid.

a) Upon verification of the existence of grounds for debarment, the Chairman of Tender Committee shall immediately notify the bidder concerned either electronically through his registered e-mail id or in writing to his postal address, stating that:

i) A complaint has been filed against him and prima facie material has been found, which may lead to debarment.

ii) He is requested to submit all relevant documents in support of his defense within five working days after issuance of the notice of Tender Committee/Bid Evaluation Committee.

Such notice should contain the e-mail ID and the postal address of the Chairman of the Tender Committee/Bid Evaluation Committee.

b) The Tender Committee/Bid Evaluation Committee will conduct the hearing within seven working days from the date of receipt of the documents from the alleged bidder. If no appeal has been received from the alleged bidder or after hearing if found sufficient ground for debarment, the Tender Committee/Bid Evaluation Committee shall forward the case to the Chairman, Paschim Banga Go-Sampad Bikash Sanstha for order of debarment. The Chairman, Paschim Banga Go-Sampad Bikash Sanstha in due course will issue debarment order disqualifying/prohibiting the erring bidder from participating in the bidding/procurement process under Paschim Banga Go-Sampad Bikash Sanstha for a specified period. The alleged bidder shall be intimated accordingly either electronically through his registered e-mail ID or in writing to his postal address. The Chairman of the Tender Committee / Bid Evaluation Committee shall also inform the decision to all concerned.

If sufficient reasons for debarment are not found, the Tender Committee/Bid Evaluation Committee would reject the complain and would allow the bidder to take part in the tendering process.

8. PROCEDURE FOR DEBARMENT DURING THE CONTRACT IMPLEMENTATION STAGE:

a) Upon termination of contract due to default of bidder, the Engineer-in-charge / Station Director shall submit his recommendation of debarment of the alleged bidder along with the detailed report stating clearly the reason for debarment to the Tender Committee/Bid Evaluation Committee within thirty days from the date of termination of the contract. The alleged bidder shall be intimated accordingly through his registered e-mail ID or in writing to his postal address.

b) Tender Committee/Bid Evaluation Committee upon receipt of the recommendation of the Engineer-in-charge / Station Director shall scrutinize the documents. The Tender Committee/Bid Evaluation Committee will hold a hearing about the matter from the bidder. After hearing if found sufficient ground for debarment, the Tender Committee/Bid Evaluation Committee shall forward the case to the Chairman, Paschim Banga Go-Sampad Bikash Sanstha for order of



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debarment. The Chairman, Paschim Banga Go-Sampad Bikash Sanstha in due course will issue debarment order disqualifying/prohibiting the erring bidder from participating in the bidding/procurement process under PBGSBS for a specified period. The alleged bidder shall be intimated accordingly either electronically through his registered e-mail ID or in writing to his postal address. Otherwise the Tender Committee/Bid Evaluation Committee may reject the recommendation of the Engineer-in-charge / Station Director. The Chairman of the Tender Committee /Bid Evaluation Committee shall also inform the decision to all concerned.

9. STATUS OF DEBARRED BIDDER:-

a) Bidder placed under suspension] debarment by the competent authority will not be allowed to participate in any procurement process, within the period of debarment, in any procurement process under Paschim Banga Go-Sampad Bikash Sanstha. The earnest money of the debarred bidder shall stand forfeited to the Paschim Banga Go-Sampad Bikash Sanstha.

b) If the Debarment Order is issued prior to the date of issue of “Letter of Acceptance”, “Letter of Acceptance cum Work Order”, “Work Order”, “Notice to Proceed”, “Award of Contract”, etc for any bid, the debarred bidder shall not be qualified for award for the said bid and such procurement process will be dealt with as per existing norms by simply excluding the erring bidder.

c) If the Debarment Order is issued after award of a project/contract to the debarred bidder, the awarded project/contract shall not be prejudiced by the said order provided that the said offense(s) committed by the debarred bidder is not connected with the awarded project/contract.


Chief Executive Officer
P.B.G.S.B.S